

City of Yachats



FY2022-2023 Proposed Budget

City of Yachats Annual Budget

Fiscal Year July 1, 2022 – June 30, 2023

CITY COUNCIL

Leslie Vaaler, *Mayor*

Ann Stott, *Council President*

Anthony Muirhead, *Council Member*

Greg Scott, *Council Member*

Mary Ellen O' Shaughnessy, *Council Member*

BUDGET COMMITTEE – CITIZEN MEMBERS

Lance Bloch – Seat A

Don Groth – Seat B

John Moore – Seat C

Thomas Lauritzen – Seat D

Brad Webb – Seat E

CITY STAFF

Heide Lambert, *City Manager*

Katherine Guenther, *City Planner*

Kimmie Jackson, *Deputy Recorder*

David Buckwald, *Wastewater Lead*

Rick McClung, *Water Lead*

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Reader's Guide: How to Make the Most of the Budget Document

This budget document serves to:

- Present the public with a clear picture of the services the city provides.
- Provide city management with a financial and operating plan.
- Communicate the vision of the City Council for the City of Yachats.
- Present financial and organizational operations for each of the city's departments.
- Provide a variety of information about the city through:
 - The Budget Message,
 - Council Vision and Goals, and
 - Oregon budget process, including an explanation of funds.

Revenues & Expenditures

This section includes current revenue by source and current expenses by major category. This section also includes an overview of the main sources of revenue for the City, including a review of Oregon’s property tax system; as well as an overview of the major categories of expenses; personal services, materials and services, and capital outlay.

Debt Service & Capital Improvement Plan (CIP)

This section includes information on our General Obligation Bond, Water Revenue Bond and Loans.

The CIP establishes, prioritizes, and ensures funding for projects to improve existing, and develop new, infrastructure and facilities. While the CIP serves as a long-range plan, it is reviewed and revised annually.

City of Yachats Budget Message

May 9, 2022

Members of the Budget Committee; Council Members

Thank you for your time and commitment to participate in the City of Yachats (City) annual Budget Review. We are pleased to present and discuss the proposed City Budget for the fiscal year beginning July 1, 2022 and ending June 30, 2023.

Oregon Budget Law, Chapter 294 of the Oregon Revised Statutes and the Oregon Budget Manual provide for three steps in the Budget Cycle. The first step includes a review of the current year to see how the City is performing against the adopted budget from last year. That review gives the City Budget Officer the foundation to craft the budget that you see before you. The second step is the one that we undertake today; delivery of the Budget Message, review of major changes in the City's staffing model, a detailed review of the expected results for fiscal 2022 and the proposed budget for 2023. The final step will be taken by Council members in their June meeting, where they will adopt, with any further changes, the final 2023 budget amounts.

In preparation for this initial proposed budget, your Finance Committee, and the Budget Officer, determined that a Supplemental Budget was required. The adopted Supplemental Budget is presented at the end of the Budget Message and was approved by Council at its May 5, 2022 meeting.

Highlights of the proposed 2022-2023 Budget -

Municipal budgets have a theme, or a story to tell. Last year's Budget Message told a story of transitions; out of Covid-19, completion of Water and Wastewater Master plans, City Leadership, financial outsourcing and properly aggregating our monetary reserves in our reserve funds. It is not necessary to update you on Covid-19 as the State of Oregon and Lincoln County have adequately communicated our area's progress and status. Other updates are:

City Leadership and Staffing -

The staffing transition took longer than we anticipated. Yachats utilized temporary and contracted staff for much of fiscal 2022. We hired our City Manager, Heide Lambert, in February 2022. Our City Manager has rapidly found local (Yachats and South County) resources to fill open positions and move our financial transactions back in-house. The City Manager is also the Budget Officer and has structured the budget to reflect the positions and dollars believed necessary to successfully deliver the services and projects that the City expects to deliver in the coming years. Following the

Supplemental Budget at the end of the Budget Message is a chart that presents the City's headcount at various points along its journey from 2016. As readers may recall, Yachats had a fully-functioning, in-house financial staff until January 2019. The period from 2019 through mid-2021 is best described as the outsourcing experiment. It did not go particularly well and ended on May 31, 2021. The City expects to have all of the temporary positions converted to city employees by June 30, 2022 and has prepared the budget accordingly.

Capital Projects and related Capital Expenditures –

With the completion of the Master Plans for Water and Wastewater, Yachats has a roadmap for infrastructure projects for the next twenty or so years. Your Finance Committee will begin to develop the plans to provide the dollars, including Grants and ARPA funds, to pay for all the work. The Finance Committee also appropriated dollars to develop Master Plans for Storm Drains and The Commons and also appropriated dollars to start development of the Boardwalk project, one the most exciting projects in Yachats history. Your Parks and Trails Committee envisions a beautiful walkway and viewing area covering the distance from the old Landmark to the State Park Viewing Pavilion, funded by Grants, 804 Settlement dollars and Visitor Amenity funds. The Boardwalk Project is a perfect complement to the recently completed Highway 101 Project, which added sidewalks, parking, underground utilities, and streetlights in the Project area. Please see the City's Capital Improvement Plan and fiscal 2023 cash flow impact at the end of the budget package.

Other important items –

Yachats has been extremely fortunate to be a destination of choice for visitors during the Covid-19 years. For the year ended June 30, 2021, our Transient Rental Tax (TRT) collections were 25% higher than the last full year before Covid-19. Aggregate TRT revenue exceeded \$1.3 million dollars annually for the last two years. Recent TRT collections have indicated that our visitor activity has plateaued or decreased slightly. Our proposed budget presents total TRT revenue of \$1.2 Million, with 61% going to the General Fund and 39% to the Visitor Amenities Fund, in accordance with Oregon requirements.

Inflation is everywhere. Our Wastewater Lead, Dave Buckwald, has documented significant increases in consumables and services needed to operate our plants. Vendor costs to rebuild pumps, repair electrical components, fix things and supply parts are escalating rapidly. We have increased our budget to reflect the higher costs and will watch these costs closely during the year to contain them as well as we can.

Our labor contract expires June 30, 2022. We have anticipated a one-time step up in hourly rates of 10% to appropriate enough to cover the expected costs.

Yachats' Water and Wastewater rates are indexed to inflation. We expect that the inflation index will increase by 6-8%. To ease the impact to our citizens, we have

proposed an increase of 5%. The budget year and the index period are the same, both start July 1, 2022.

Our Urban Renewal Agency (a separate budget) funds a variety of projects defined in the original formation of the Urban Renewal District in 2005. One of our Finance Committee members has proposed we redirect some of the Project dollars to fund street projects throughout the City. Historically, the Finance Committee has recommended Amendments to the Urban Renewal Plan to the Council. This budget presumes that the Urban Renewal Project Funding will be consistent with earlier plans and that the Finance Committee, as a group, will undertake a proposed amendment to the Urban Renewal Plan during the coming fiscal year.

Respectfully submitted,

Heide Lambert

City Manager

**CITY OF YACHATS SUPPLEMENTAL BUDGET SUMMARY
APRIL 2022 SUPPLEMENTAL BUDGET REQUEST**

**2021-2022
BUDGET**

**SUPPLEMENTAL
REQUEST**

CHANGE

WASTEWATER FUND

BEGINNING FUND BALANCE	179,702	157,154	(22,548)
FUND REVENUE, CURRENT YEAR	721,000	721,000	0
PERSONNEL SERVICES	(312,200)	(312,200)	0
MATERIALS & SERVICES	(222,200)	(284,200)	(62,000)
INTERFUND TRANSFERS	(200,000)	(200,000)	0
RESERVED FOR FUTURE YEARS	(166,302)	(81,754)	84,548
TOTAL REQUIREMENTS	(900,702)	(878,154)	22,548
FUND BALANCE CHANGE	0	0	0

DEBT SERVICE FUND

BEGINNING FUND BALANCE	662,132	1,026,230	364,098
FUND REVENUE, CURRENT YEAR	698,267	698,267	0
DEBT SERVICE	(592,081)	(628,994)	(36,913)
INTERFUND TRANSFERS	(60,000)	(60,000)	0
RESERVED FOR FUTURE YEARS	(708,318)	(1,035,503)	(327,185)
TOTAL REQUIREMENTS	(1,360,399)	(1,724,497)	(364,098)
FUND BALANCE CHANGE	0	0	0

VISITOR AMENITIES FUND

BEGINNING FUND BALANCE	567,802	670,851	103,049
FUND REVENUE, CURRENT YEAR	773,741	773,741	0
PERSONNEL SERVICES	0	(5,000)	(5,000)
MATERIALS & SERVICES	(128,500)	(153,500)	(25,000)
INTERFUND TRANSFERS	(104,250)	(104,250)	0
RESERVED FOR FUTURE YEARS	(1,108,793)	(1,181,842)	(73,049)
TOTAL REQUIREMENTS	(1,341,543)	(1,444,592)	(103,049)
FUND BALANCE CHANGE	0	0	0

EXPLANATION FOR CHANGES

Wastewater Fund - Correction of beginning balance; materials and services higher than expected due to Covid inflationary pressure; replacement of consumables purchased in prior years; resumption of biosolid disposal at Heard Farms

Debt Service fund - Correction of beginning balance; loan payoff planned for 20-21 did not occur due to City Manager transition.

Visitor Amenities Fund - Correction of beginning balance; reflection of internal labor charges; Fireworks fees paid by the city.

FTE Count Analysis FY2022-2023 (Historical)

City of Yachats

Budget Preparation

FTE Count Analysis

for FY 22-23

	2015 & Prior	2016 Org Study	2016 Restructure	2018 Org Work	2019 COG	20-21 COG	2021 COG	2021 No COG	Late 21 Interims	1/2 2022 TEMPS	
City Manager		1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	1.00	Heide
City Recorder	1.00	1.00									
Deputy City Recorder (1)	1.00	1.00			1.00	1.00	1.00	1.00	1.00		
Deputy City Recorder (2)	1.00	1.00									
Clerk III			1.00	1.00							
Clerk II or equivalent			1.00	1.00					1.00	1.00	Dayna
Community Services Coordinator					1.00	1.00	1.00			1.00	Neal
Administrative Assistant						1.00	1.00			1.00	Ashley
Minutes, Meeting Support				0.40	0.40	0.40	0.10	0.20	0.20	0.20	Lorraine
COG Finance Director					0.10	0.10	0.10				
COG Lead Acct					0.60	0.60	0.60				
COG Acct Clerk					0.40	0.40					
Contracted Springbrook Support								0.40	0.40	0.40	Janet
Contracted Accountant								0.60		0.75	Diane
Planner	0.20	0.20	0.20	0.20	0.20	0.20	0.20			1.00	Katherine
Code Enforcement Office	0.60	0.60	0.40	0.40	0.40	0.40	0.40	0.40		0.25	Michelle
Commons Coordinator	0.60	0.60	0.60	0.60						0.75	Michelle
Public Works Director	1.00										
Public Works Crew	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	Rick, Dave, Russ, Kevin, Jeremy
TOTAL FTE	10.40	10.40	9.20	9.60	10.10	11.10	10.40	8.60	8.60	12.35	

FTE Count Analysis FY2022-2023 (Baseline)

Budget Preparation
FTE Count Analysis
for FY 22-23

	Baseline 2018 Pre-COG	Now April 2022	BOLI Reclass	BOLI Adj and New Positions	Budgeted Headcount	Increase (Decrease)
City Manager	1.00	1.00			1.00	0.00
City Recorder						
Deputy City Recorder (1)	1.00		1.00		1.00	0.00
Deputy City Recorder (2)						
Clerk III	1.00					(1.00)
Clerk II or equivalent		1.00	(0.35)	0.35	1.00	1.00
Capital Projects Coordinator		1.00			1.00	1.00
Administrative Assistant		1.00			1.00	1.00
Minutes, Meeting Support	0.40	0.20	(0.20)		0.00	(0.40)
Part Time Librarian				0.25	0.25	0.25
COG Finance Director						
COG Lead Acct						
COG Acct Clerk						
Contracted Springbrook Support		0.40			0.40	0.40
Contracted Accountant		0.75		0.25	1.00	1.00
Planner	0.20	1.00	(0.20)		0.80	0.60
Code Enforcement Office	0.40	0.25	(0.25)		0.00	(0.40)
Commons Coordinator	0.60	0.75			0.75	0.15
Public Works Director						
Water Lead	1.00	1.00			1.00	
Wastewater Lead	1.00	1.00			1.00	
Field Utility 2	1.00	1.00			1.00	
Field Utility 1	1.00	1.00			1.00	
Field Utility	1.00	1.00			1.00	
Succession Planning with License				1.00	1.00	1.00
Succession Planning - Entry Level				1.00	1.00	1.00
TOTAL FTE	9.60	12.35	0.00	2.85	15.20	5.60

FTE Count Analysis FY2022-2023 (Rounded)

Budget Preparation
FTE Count Analysis
for FY 22-23

	Budgeted Headcount	Budgeted Costs	7/1/2022 Changes	City Hall	Visitor Amenities	Commons	Library	LLCM	Parks & Trails	Streets	Storm Drains	Water Ops	Waste Water	Capital Projects
City Manager	1.00	95,000	95,000	47,500	0	0	0	0	0	0	0	23,800	23,800	0
Deputy City Recorder (1)	1.00	58,057	62,411	62,400	0	0	0	0	0	0	0	0	0	0
Clerk II or equivalent	1.00	52,000	55,900	11,200	0	0	0	0	0	0	0	22,400	22,400	0
Capital Projects Coordinator	1.00	52,000	55,900	11,200	0	0	0	0	0	0	0	11,200	11,200	22,400
Administrative Assistant	1.00	43,680	46,956	47,000	0	0	0	0	0	0	0	0	0	0
Part Time Librarian	0.25	13,000	13,000	0	0	0	13,000	0	0	0	0	0	0	0
Contract Springbrook Support (M&S)	0.00	0	0	0	0	0	0	0	0	0	0	0	0	0
Contracted Accountant	1.00	41,600	41,600	20,800	0	0	0	0	0	0	0	10,400	10,400	0
Planner	0.80	67,200	67,200	53,800	0	0	0	0	0	0	0	6,700	6,700	0
Commons Coordinator	0.75	32,760	32,760	0	0	32,800	0	0	0	0	0	0	0	0
Water Lead	1.00	83,054	89,283	8,900	0	1,200	1,000	500	3,000	3,000	2,000	51,000	500	18,200
Wastewater Lead	1.00	73,528	79,043	2,500	400	500	0	0	200	4,000	2,800	6,000	57,000	5,700
Field Utility 2	1.00	64,272	69,092	1,500	200	1,000	0	0	800	4,000	2,000	41,400	18,000	0
Field Utility 1	1.00	51,958	55,855	500	1,000	300	0	0	500	3,000	2,400	21,500	26,700	0
Field Utility	1.00	50,440	54,223	100	600	300	0	0	200	1,500	1,600	7,000	43,000	0
Succession Planning with License	1.00	48,599	52,244	26,100	0	0	0	0	0	0	0	13,100	13,100	0
Succession Planning - Entry Level	1.00	40,581	43,624	21,800	0	0	0	0	0	0	0	10,900	10,900	0
TOTAL FTE	14.80	867,730	914,092	315,300	2,200	36,100	14,000	500	4,700	15,500	10,800	225,400	243,700	46,300
Fringe Benefits				33,600	200	3,800	1,500	100	500	1,700	1,100	24,000	25,900	4,900
Insurance Benefits				104,000	700	11,900	4,600	200	1,600	5,100	3,500	74,300	80,400	15,200
Pers System Payments				50,400	400	5,800	2,200	100	800	2,500	1,700	36,000	39,000	7,400
Total Benefits Cost				188,000	1,300	21,500	8,400	300	2,900	9,200	6,400	134,400	145,300	27,600
Percentage				59.65%	59.65%	59.65%	14.15%	59.65%	59.65%	59.65%	59.65%	59.65%	59.65%	59.65%
Total Costs				503,300	3,500	57,600	22,300	900	7,600	24,800	17,100	359,700	389,000	73,800

Revenues and Expenditures

General Fund

The General Fund accounts for the financial resources of the City which are not accounted for in any other fund. Principal sources of revenue are property taxes, licenses and permits, franchise fees, transient lodging tax, and intergovernmental revenues. Primary expenditures are for City administration, financial services, planning, parks and commons, little log church and museum, and the library.

City Hall Administration

Administration provides support for all City functions. Administration includes the City Council, City Manager, City Attorney, Information Technology, Custodian of Records, Elections, Human Resources, Finance, Facilities, and Municipal Court.

The City Manager's office provides coordination and management for the City and is responsible for establishing general administrative practices that govern the operations of the City. The City Manager, along with team members, also supports and assists the Mayor and City Councilors in their roles as policy makers by providing accurate and timely information and appropriate policy recommendations.

Municipal Court is responsible for processing non-felony offenses within the City. The City contracts out for Municipal Judge services on an as needed basis. The goal of the Municipal Court is to promote compliance with laws and regulations.

City Hall Operating Budget

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
829,068.00	921,273.48	343,668.00	537,148.51	Beginning Balance	668,203.42	668,203.42	668,203.42
36,762.24	9,759.38	10,000.00	2,395.00	Interest Earned	2,500.00		
42,094.50	43,521.64	45,000.00	45,000.00	Property Tax - Current	47,500.00		
1,704.24	1,192.83	1,000.00	1,200.00	Property Tax - Past Due	1,000.00		
10,516.00	10,313.00	11,000.00	6,119.00	License Business	7,000.00		
32,888.78	27,900.00	28,000.00	23,740.01	License Vacation Rental	25,000.00		
22,620.57	22,352.09	20,000.00	20,000.00	Franchise Cable	20,000.00		
3,633.69	3,701.46	4,000.00	4,000.00	Franchise Telephone	4,000.00		
16,960.24	10,544.14	13,000.00	15,956.45	Franchise Disposal Services	16,000.00		
50,275.71	53,023.74	52,000.00	48,598.83	Franchise Electricity	52,000.00		
3,100.00	2,915.00	2,000.00	2,000.00	Permits/Filing Fee	2,000.00		
0.00	0.00	0.00	0.00	Fines or Liens	0.00		
633,776.00	804,964.76	700,000.00	732,000.00	Tax - Transient Lodging	732,000.00		
11,036.64	25,933.71	162,500.00	87,069.05	Grants-Care Act 2021/County Emerg.2022 Rescue Act	87,070.00		
1,011.52	609.62	1,000.00	115,730.94	Misc Revenue-Sale of Fire Station Property	1,000.00		
10,387.59	5,013.54	4,000.00	5,844.18	Other Local Resources	5,000.00		
957.21	736.09	600.00	600.00	Tax - State Tobacco	600.00		
15,624.14	13,840.10	16,500.00	16,500.00	Tax - State OLCC	16,500.00		
19,804.37	26,929.53	27,500.00	20,000.00	Tax - Marijuana	20,000.00		
22,421.51	15,061.76	11,000.00	16,249.63	State Revenue Share	16,000.00		
6,925.03	0.00	0.00	0.00	Other State Sources	0.00		
0.00	0.00	200,000.00	200,000.00	Transfer in Street Capital Highway 101	0.00		
13,000.00	14,000.00	15,000.00	15,000.00	Transfer in URD Admin Reimb	15,000.00		
1,784,567.98	2,013,585.87	1,667,768.00	1,915,151.60	REVENUE	1,738,373.42	668,203.42	668,203.42
35,147.35	36,966.92	42,000.00	44,354.64	City Manager	47,500.00		
20,366.84	21,383.02	33,000.00	31,174.88	Deputy Recorder	62,400.00		
0.00	8,953.73	22,500.00	15,399.97	City Clerk 2 or equivalent	11,200.00		
0.00	18,016.09	25,000.00	0.00	Capital Projects Coordinator	11,200.00		
				Planner	53,800.00		
				Administrative Assistant	47,000.00		
0.00	0.00	37,500.00	0.00	City Accountant	20,800.00		
7,495.04	5,613.07	20,300.00	14,777.98	Water Lead	8,900.00		
637.73	707.33	1,000.00	1,000.00	Wastewater Lead	2,500.00		
976.42	837.60	2,000.00	1,500.00	Field Utility 2	1,500.00		
1,029.69	670.01	2,000.00	600.00	Field Utility 1	500.00		
0.00	401.01	1,000.00	200.00	Field Utility	100.00		
				Succession Planning with License	26,100.00		
				Succession Planning Entry Level	21,800.00		
7,310.13	11,145.98	25,000.00	14,267.24	Fringe Benefits	33,600.00		
12,698.38	20,966.46	45,200.00	18,607.53	Insurance Benefits	104,000.00		
8,423.31	8,085.84	34,000.00	19,228.89	Regular PERS System	50,400.00		
94,084.89	133,747.06	290,500.00	161,111.13	PERSONNEL	503,300.00	0.00	0.00
1,643.05	1,428.49	7,000.00	4,000.00	Emergency Prep & Public Safety	10,000.00		
6,004.77	4,794.77	6,000.00	4,500.00	Dues & Memberships	5,000.00		
3,731.43	1,160.00	5,000.00	1,000.00	Board/Comm/Meeting Education, Travel, & Expense	2,000.00		
6,620.03	6,592.32	10,000.00	10,000.00	Insurance	10,000.00		
9,582.99	10,909.92	10,000.00	16,623.85	Office Materials & Supplies	15,000.00		
2,607.43	6,021.85	6,000.00	2,307.00	Computer Equipment and Maintenance	5,000.00		
4,523.73	5,658.09	5,000.00	5,683.50	Telephones/Cell Phones/DSL	6,000.00		
4,965.40	6,694.85	4,000.00	4,000.00	Utilities	4,000.00		
1,526.05	803.85	1,000.00	2,000.00	Postage	2,000.00		
3,957.02	1,303.00	5,000.00	1,000.00	Education and Training	5,000.00		
197,254.33	171,923.15	50,000.00	114,387.82	Contract Expense (all Professional, IGA & Personal Svcs)	45,000.00		

City Hall Operating Budget, continued

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
4,424.13	6,408.40	7,000.00	7,000.00	Auditor	7,000.00		
26,398.34	16,820.00	15,000.00	4,300.00	Legal Expense	10,000.00		
2,049.74	1,938.22	2,000.00	2,385.84	Bank Charges/Credit Card Fees	2,500.00		
4,547.88	80.24	1,500.00	100.00	Travel	500.00		
14,146.74	18,837.92	10,000.00	11,000.00	Software	60,000.00		
2,046.73	3,462.98	4,000.00	4,500.00	Equipment Lease and Rental	4,000.00		
5,836.48	6,025.78	6,000.00	5,800.00	Yard Debris Dumpster	6,000.00		
7,146.48	11,897.90	10,000.00	4,000.00	Building and Land Maintenance	10,000.00		
507.60	4,734.68	4,000.00	7,740.15	Custodial Support/Supplies	8,000.00		
0.00	850.00	0.00	4,215.00	Parks/Grounds Maintenance	0.00		
2,111.55	826.91	2,000.00	1,192.00	Advertising\Legal Notice	2,000.00		
151,544.59	35,039.18	50,000.00	-50,000.00	Comm Support/Beautification	50,000.00		
457.65	1,167.67	1,000.00	359.97	Equipment & Furniture	1,000.00		
17,800.00	17,800.00	5,000.00	0.00	Rent-Commons Meeting Room	5,000.00		
0.00	502.00	0.00	0.00	Equipment Repair Maint	0.00		
0.00	0.00	0.00	360.00	Mowing	1,000.00		
1,431.47	5,587.77	5,000.00	531.92	Material and Services	0.00		
0.00	0.00	46,000.00	0.00	Operating Contingency	46,000.00		
482,865.61	349,269.94	277,500.00	168,987.05	MATERIALS AND SERVICES	322,000.00	0.00	0.00
2,000.00	1,300.00	61,000.00	61,000.00	Transfer out Streets OP	0.00	0.00	0.00
88,134.00	34,547.00	33,100.00	33,100.00	Transfer out Library OP	25,000.00	0.00	0.00
5,279.00	3,377.00	8,750.00	8,750.00	Transfer out LLCM OP	5,250.00	0.00	0.00
120,380.00	57,608.00	114,000.00	114,000.00	Transfer out Commons OP	75,000.00	0.00	0.00
20,000.00	95,000.00	50,000.00	50,000.00	Transfer out City Hall Res Proj	0.00	0.00	0.00
5,888.00	717.00	50,000.00	50,000.00	Transfer to Parks & Trails OP	0.00	0.00	0.00
0.00	59,853.25	0.00	0.00	Transfer to Visitor Amemities	0.00	0.00	0.00
0.00	450,000.00	0.00	0.00	Transfer to Wastewater Interfund Loan	0.00	0.00	0.00
0.00	0.00	100,000.00	100,000.00	Transfer to Street Proj	4,000.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer to Parks & Trails Proj	0.00	0.00	0.00
44,663.00	0.00	0.00	0.00	Transfer to Storm Drains OP	0.00	0.00	0.00
0.00	234,248.00	0.00	0.00	Transfer to Water Proj-501 Building Loan Payoff	0.00	0.00	0.00
0.00	50,000.00	0.00	0.00	Transfer to Water Proj-Inter Fund Loan	0.00	0.00	0.00
0.00	0.00	500,000.00	500,000.00	Transfer to Water Proj-Water Security	150,000.00	0.00	0.00
286,344.00	986,650.25	916,850.00	916,850.00	TRANSFERS	259,250.00	0.00	0.00
863,294.50	1,469,667.25	1,484,850.00	1,246,948.18	TOTAL EXPENSES	1,084,550.00	0.00	0.00
921,273.48	543,918.62	182,918.00	668,203.42	RESERVED FOR FUTURE YEARS	653,823.42	668,203.42	668,203.42
1,784,567.98	2,013,585.87	1,667,768.00	1,915,151.60	TOTAL REQUIREMENTS	1,738,373.42	668,203.42	668,203.42

City Hall Capital Reserve

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
69,065.95	63,697.15	86,490.00	0.00	Beginning Balance	147,084.75	147,084.75	147,084.75
26,899.20	9,005.26	9,720.00	5,784.75	Interest Earned	7,000.00	0.00	0.00
0.00	8,996.68	0.00	91,300.00	Grants-Care Act & USDA	0.00	0.00	0.00
24,663.00	97,843.17	50,000.00	50,000.00	Transfer in General Fund	0.00	0.00	0.00
120,628.15	179,542.26	146,210.00	147,084.75	REVENUE	154,084.75	147,084.75	147,084.75
0.00	1,653.84	0.00	0.00	City Manager	0.00	0.00	0.00
0.00	1,081.32	0.00	0.00	Community Services Coordinator	0.00	0.00	0.00
0.00	303.89	0.00	0.00	Fringe Benefits	0.00	0.00	0.00
0.00	697.34	0.00	0.00	Insurance Benefits	0.00	0.00	0.00
0.00	209.31	0.00	0.00	Regular PERS System	0.00	0.00	0.00
0.00	0.00	2,000.00	0.00	Capitalized Labor	4,000.00	0.00	0.00
0.00	3,945.70	2,000.00	0.00	PERSONNEL	4,000.00	0.00	0.00
56,931.00	29,627.27	20,000.00	0.00	Capital Outlay - Equipment	18,000.00	0.00	0.00
0.00	145,969.29	0.00	0.00	Capital Outlay - Buildings	18,000.00	0.00	0.00
56,931.00	175,596.56	20,000.00	0.00	CAPITAL OUTLAY	36,000.00	0.00	0.00
56,931.00	179,542.26	22,000.00	0.00	TOTAL EXPENSES	40,000.00	0.00	0.00
63,697.15	0.00	124,210.00	147,084.75	RESERVE FOR FUTURE YEARS	114,084.75	147,084.75	147,084.75
120,628.15	179,542.26	146,210.00	147,084.75	TOTAL REQUIREMENT	154,084.75	147,084.75	147,084.75
				Emergency Containers	20,000.00		
				Gutters & Facia	20,000.00		

Visitor Amenities

The Visitor Amenities Fund receives thirty-nine percent (39%) of the lodging tax received by the City and funds tourism related activities.

Visitor Amenities Operating Budget

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
98,664.00	249,547.75	670,851.00	670,851.48	Beginning Balance	1,233,081.30		
4,483.20	1,143.46	1,200.00	179.82	Interest Earned	200.00		
405,291.06	515,862.01	447,541.00	468,000.00	Tax - Transient Lodging	460,000.00		
25.85	76.49	0.00	0.00	Grants	0.00		
0.00	59,853.25	0.00	0.00	Transfer in General Fund	0.00		
				Transfer in Street Cap Reserve-Resolve PY			
0.00	0.00	325,000.00	325,000.00	Transfers unused	0.00		
508,464.11	826,482.96	1,444,592.00	1,464,031.30	REVENUE	1,693,281.30	0.00	0.00
0.00	0.00	0.00	0.00	City Manager			
0.00	0.00	0.00	0.00	Franchise Electricity			
0.00	0.00	0.00	0.00	City Clerk 3			
0.00	0.00	0.00	0.00	City Clerk 2			
0.00	0.00	0.00	0.00	Water Lead			
739.32	39.14	800.00	400.00	Wastewater Lead	400.00		
650.95	811.72	350.00	150.00	Field Utility 2	200.00		
641.37	1,245.11	1,350.00	1,000.00	Field Utility 1	1,000.00		
0.00	469.26	700.00	600.00	Field Utility	600.00		
256.79	559.86	300.00	250.00	Fringe Benefits	200.00		
895.84	345.11	1,000.00	900.00	Insurance Benefits	700.00		
333.68	1,233.14	500.00	400.00	Regular PERS System	400.00		
0.00	490.44	0.00	0.00	PERS Reserve			
3,517.95	5,193.78	5,000.00	3,700.00	PERSONNEL	3,500.00	0.00	0.00
64,765.00	65,000.00	65,000.00	65,000.00	Visitor Center Operations	30,000.00		
18,921.09	21,467.40	22,000.00	22,000.00	Marketing (Grants/Prgm/Events)	35,000.00		
				Contract Expense (all Professional, IGA & Personal Svcs)	30,000.00		
0.00	8,949.70	17,000.00	0.00	Trails Maintenance/Supplies/Services	0.00		
2,000.00	0.00	28,000.00	25,000.00	Fireworks	25,000.00		
5,845.33	9,420.91	18,000.00	10,000.00	Comm Support/Beautification	10,000.00		
3,433.99	2,094.69	3,500.00	1,000.00	Material and Services	1,000.00		
94,965.41	106,932.70	153,500.00	123,000.00	MATERIALS AND SERVICES	131,000.00	0.00	0.00
11,807.00	12,020.00	0.00	0.00	Transfer out Library OP 100-1030	0.00		
15,836.00	10,131.00	26,250.00	26,250.00	Transfer out LLCM OP 100-1025	15,750.00		
40,127.00	19,203.00	38,000.00	38,000.00	Transfer out Commons OP 100-1020	25,000.00		
				Transfer out - Parks & Trails Operations			
17,663.00	2,151.00	40,000.00	40,000.00	100-1035	25,000.00		
50,000.00	0.00	0.00	0.00	Transfer out Parks & Trails Proj	300,000.00		
0.00	0.00	0.00	0.00	Interfund Transfer - LLCM Capital Reserve	0.00		
25,000.00	0.00	0.00	0.00	OP Transfer - Capital Project	0.00		
160,433.00	43,505.00	104,250.00	104,250.00	TRANSFERS	365,750.00	0.00	0.00
258,916.36	155,631.48	262,750.00	230,950.00	TOTAL EXPENSES	500,250.00	0.00	0.00
249,547.75	670,851.48	1,181,842.00	1,233,081.30	RESERVED FOR FUTURE YEARS	1,193,031.30	0.00	0.00
508,464.11	826,482.96	1,444,592.00	1,464,031.30	TOTAL REQUIREMENTS	1,693,281.30	0.00	0.00

Parks and Commons

The Parks & Commons Commission formulates rules, regulations, and standards for the operation of the City's parks, Commons building, and grounds in a manner that assures the security of City assets and encourages use by renters, residents, and visitors alike; establishes rental rates for Commons use; plans for the regulation, development, and improvement of the City's parks; works with the Community Services Coordinator to create an annual Facilities Maintenance Budget, cooperates with volunteer organizations and City groups in the advancement of the Commons; and recommends items for the annual budget to the Budget Officer and City Budget Committee. The Commission also supports the Little Log Church & Museum Committee ("Friends of the Little Log Church") and the Trails Committee.

Funding:

Funding is generated from a combination of the City's restricted "Visitor Amenities Fund" and the "General Fund".

Goals:

- Work to assist the City Council to meet Council Goals.
- Work with the Community Services Coordinator to create a comprehensive plan for upgrades to the Commons Building to ensure the continued desirability and functionality for the various entertainment and educational events held at the Commons annually.
- Maximize Commons Building income by encouraging promotion or co-promotion of appropriate events.

The Commons

The Yachats Commons is the community center in the heart of Yachats. The building was built in the 1930s and was used as a school until 1983 when it closed. In 1990 the building was purchased by the City of Yachats to be used as a community center. It is the heart and soul of the greater Yachats community, being host to such events as dances, meetings, exercise classes, plays, musical productions, conferences, festivals, the youth center and much, much more.

The building hosts City Hall and the Yachats Youth and Family Program. Rooms, lighting, and sound equipment, and picnic shelter are available for rent to individuals, groups, or organizations and can host small groups or large events.

Commons Operating Costs

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
15,291.68	77,910.14	94,199.00	104,451.04	Beginning Balance	150,343.17		
22,083.83	3,634.70	9,000.00	9,500.00	Rents or Fees	9,000.00		
17,800.00	17,800.00	5,000.00	0.00	Rental Income (inter department)	0.00		
6,012.00	120.00	500.00	3,300.00	Gifts/Donations	2,000.00		
2,759.76	5,416.05	0.00	0.00	Grants	0.00		
120,380.00	57,608.00	114,000.00	114,000.00	Transfer in General Fund	75,000.00		
40,127.00	19,203.00	38,000.00	38,000.00	Transfer in Visitor Amenity	25,000.00		
224,454.27	181,691.89	260,699.00	269,251.04	REVENUE	261,343.17	0.00	0.00
13,054.72	12,429.40	0.00	0.00	Franchise Electricity			
7,564.82	7,269.24	0.00	0.00	Deputy Recorder			
0.00	0.00	0.00	0.00	City Clerk 3			
0.00	0.00	0.00	0.00	City Clerk 2			
				Commons Coordinator	32,800.00		
0.00	13,165.45	0.00	0.00	Community Services Coordinator			
0.00	0.00	0.00	1,200.00	Water Lead	1,200.00		
184.82	86.94	0.00	200.00	Wastewater Lead	500.00		
325.47	849.68	0.00	1,000.00	Field Utility 2	1,000.00		
257.43	298.46	0.00	250.00	Field Utility 1	300.00		
0.00	276.16	0.00	200.00	Field Utility	300.00		
2,386.51	4,114.77	0.00	300.00	Fringe Benefits	3,800.00		
3,737.10	10,327.88	0.00	1,000.00	Insurance Benefits	11,900.00		
2,276.95	2,844.90	0.00	600.00	Regular PERS System	5,800.00		
29,787.82	51,662.88	0.00	4,750.00	PERSONNEL	57,600.00	0.00	0.00
3,772.61	4,129.00	4,700.00	4,332.87	Insurance	4,700.00		
455.64	0.00	500.00	200.00	Office Materials & Supplies	500.00		
523.86	509.60	1,000.00	125.00	Telephones/Cell Phones/DSL	150.00		
5,105.80	4,654.51	6,000.00	4,500.00	Utilities	5,000.00		
				Contract Expense (all Professional, IGA & Personal Svcs)			
42,458.00	0.00	20,000.00	6,000.00	Personal Svcs)			
467.84	85.45	500.00	0.00	Tools and Small Equipment	500.00		
26,354.50	10,975.22	40,000.00	40,000.00	Building and Land Maintenance	45,000.00		
8,673.09	4,047.19	20,000.00	17,500.00	Custodial Support/Supplies	20,000.00		
0.00	600.00	0.00	4,500.00	Parks/Grounds Maintenance	0.00		
0.00	364.00	0.00	0.00	Comm Support/Beatification	0.00		
1,100.00	0.00	1,500.00	1,000.00	Mowing	1,500.00		
844.97	213.00	500.00	16,000.00	Material and Services	0.00		
0.00	0.00	10,000.00	10,000.00	Operating Contingency	7,500.00		
89,756.31	25,577.97	104,700.00	104,157.87	MATERIALS AND SERVICES	84,850.00	0.00	0.00
27,000.00	0.00	10,000.00	10,000.00	Transfer out Cap Res	10,000.00	0.00	0.00
27,000.00	0.00	10,000.00	10,000.00	TRANSFERS	10,000.00	0.00	0.00
146,544.13	77,240.85	114,700.00	118,907.87	TOTAL EXPENSES	152,450.00	0.00	0.00
77,910.14	104,451.04	145,999.00	150,343.17	RESERVED FOR FUTURE YEARS	108,893.17	0.00	0.00
224,454.27	181,691.89	260,699.00	269,251.04	TOTAL REQUIREMENTS	261,343.17	0.00	0.00

Commons Capital Reserve

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
118,449.02	145,449.02	145,449.00	145,449.02	Beginning Balance	155,449.02	155,449.02	155,449.02
0.00	0.00	0.00	0.00	Grants	0.00		
0.00	0.00	0.00	0.00	Visitor Amenities-Transfer in	0.00		
27,000.00	0.00	0.00	10,000.00	Commons Operations-Transfer In	10,000.00		
145,449.02	145,449.02	145,449.00	155,449.02	REVENUE	165,449.02		
0.00	0.00	6,000.00	0.00	Capitalized Labor	10,500.00		
0.00	0.00	6,000.00	0.00	PERSONNEL	10,500.00		
0.00	0.00	60,000.00	0.00	Capital Outlay - Improvement	97,500.00		
0.00	0.00	0.00	0.00	Capital Outlay - Buildings	32,000.00		
0.00	0.00	60,000.00	0.00	CAPITAL OUTLAY	129,500.00		
0.00	0.00	66,000.00	0.00	TOTAL EXPENSES	140,000.00		
145,449.02	145,449.02	79,449.00	155,449.02	RESERVE FOR FUTURE YEARS	25,449.02		
145,449.02	145,449.02	145,449.00	155,449.02	TOTAL REQUIREMENT	165,449.02	0.00	0.00

Library

The Yachats Public Library is an all-volunteer lending library funded principally by the City of Yachats. It provides residents and visitors to the Yachats area with an open, public facility that provides resources for accessing and sharing both entertainment and information.

The Yachats Library Commission oversees the management and operation of the Library and facilitates communications among the various entities involved in library related activities. Among these entities, the Commission works on a regular basis with:

- The Head Librarian and Children's Librarian who volunteer their time to provide ongoing, hands-on management of library operations.
- The library's volunteers who (a) provide staff for the library, (b) serve those who visit the library, (c) stock and maintain library shelves and displays, (d) prepare books for fundraising sales, and (e) perform any number of other vital, behind-the-scenes activities.
- The Friends of the Yachats Library, an independent, non-profit organization that supports and promotes library service to the Yachats area, including raising money to help fund library operations, finance improvements, maintain facilities, and provide resources for other vital library-related expenses.
- City of Yachats administrative staff who provide advice and support to help ensure that library activities and library infrastructure are functionally and technically sound.
- The Yachats City Council who need periodic and timely updates as to the library's status, activities, and goals.
- The citizens and visitors to the Yachats area who are the primary beneficiaries of this important local institution.

In addition, the Library Commission periodically reviews library policy, develops strategic short-term and long-range plans, and acts as a conduit for library-related discussion and concerns.

Library Operating Costs

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
0.00	8,122.08	25,229.00	28,700.20	Beginning Balance	46,407.58	46,407.58	46,407.58
1,587.00	0.00	500.00	149.50	Gifts/Donations	500.00	0.00	0.00
155.75	936.15	0.00	0.00	Grants	0.00	0.00	0.00
1,000.00	1,000.00	1,000.00	0.00	Other State Sources	1,000.00	0.00	0.00
27,549.00	34,547.00	33,100.00	33,100.00	Transfer in General Fund	25,000.00	0.00	0.00
11,807.00	12,020.00	0.00	0.00	Transfer in Visitor Amenity	0.00	0.00	0.00
42,098.75	56,625.23	59,829.00	61,949.70	REVENUE	72,907.58	46,407.58	46,407.58
1,004.19	956.06	0.00	0.00	City Manager	0.00	0.00	0.00
581.90	559.00	0.00	0.00	Franchise Electricity	0.00	0.00	0.00
0.00	0.00	0.00	0.00	City Clerk 3	0.00	0.00	0.00
0.00	0.00	0.00	0.00	City Clerk 2	0.00	0.00	0.00
				Part Time Librarian	13,000.00		
0.00	6,582.70	0.00	0.00	Community Services Coordinator	0.00	0.00	0.00
372.24	73.06	0.00	900.00	Water Lead	1,000.00	0.00	0.00
184.82	69.91	0.00	0.00	Wastewater Lead	0.00	0.00	0.00
976.42	413.62	0.00	0.00	Field Utility 2	0.00	0.00	0.00
0.00	36.38	0.00	0.00	Field Utility 1	0.00	0.00	0.00
0.00	11.77	0.00	0.00	Field Utility	0.00	0.00	0.00
347.27	987.14	0.00	100.00	Fringe Benefits	1,500.00	0.00	0.00
833.59	4,067.11	0.00	250.00	Insurance Benefits	4,600.00	0.00	0.00
474.79	519.11	0.00	180.00	Regular PERS System	2,200.00	0.00	0.00
4,775.22	14,275.86	0.00	1,430.00	PERSONNEL	22,300.00	0.00	0.00
2,405.62	2,680.56	2,800.00	2,581.29	Insurance	2,800.00		
797.07	663.30	1,500.00	200.00	Office Materials & Supplies	1,000.00		
1,593.00	1,148.10	1,600.00	700.00	Telephones/Cell Phones/DSL	1,600.00		
1,741.45	1,671.35	1,700.00	1,000.00	Utilities	1,700.00		
6,667.06	0.00	0.00	0.00	Contract Expense (Prof Svc)	0.00		
133.00	0.00	200.00	0.00	Legal	0.00		
50.00	0.00	3,500.00	750.00	Software	1,000.00		
0.00	0.00	2,500.00	0.00	Equipment Repair	500.00		
1,915.79	2,037.79	5,000.00	2,930.00	Building and Land Maintenance	3,000.00		
131.99	296.29	2,000.00	3,000.00	Custodial Support/Supplies	3,500.00		
519.71	0.00	0.00	0.00	Operating Materials & Supplies	0.00		
				Books and Periodicals\Children's			
8,973.76	4,707.78	12,500.00	8,000.00	Books/Programs	10,000.00		
482.00	244.00	300.00	100.00	Mowing/Trimming/Removal	300.00		
191.00	200.00	1,900.00	110.00	Material and Services	0.00		
0.00	0.00	1,900.00	1,900.00	Operating Contingency	2,500.00		
25,601.45	13,649.17	37,400.00	21,271.29	MATERIALS AND SERVICES	27,900.00	0.00	0.00
3,600.00	0.00	0.00	0.00	Transfer out Cap Res	0.00	0.00	0.00
3,600.00	0.00	0.00	0.00	TRANSFERS	0.00	0.00	0.00
33,976.67	27,925.03	37,400.00	15,542.12	TOTAL EXPENSES	50,200.00	0.00	0.00
8,122.08	28,700.20	22,429.00	46,407.58	RESERVED FOR FUTURE YEARS	22,707.58	46,407.58	46,407.58
42,098.75	56,625.23	59,829.00	61,949.70	TOTAL REQUIREMENTS	72,907.58	46,407.58	46,407.58

Library Capital Reserve

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
92,453.40	156,638.40	140,875.00	141,781.50	Beginning Balance	97,781.50	97,781.50	97,781.50
150,000.00	150,000.00	150,000.00	150,000.00	Beginning Balance-Hall Bequest	150,000.00	150,000.00	150,000.00
0.00	0.00	0.00	0.00	Gifts/Donations/Fundraising	100,000.00	0.00	0.00
0.00	0.00	0.00	0.00	Grants	0.00	0.00	0.00
60,585.00	0.00	0.00	0.00	Transfer in General Fund	0.00	0.00	0.00
3,600.00	0.00	0.00	0.00	Transfer from Library Oper.	0.00	0.00	0.00
306,638.40	306,638.40	290,875.00	291,781.50	REVENUE	347,781.50	247,781.50	247,781.50
0.00	0.00	0.00	0.00	City Manager			
0.00	0.00	0.00	0.00	Community Services Coordinator			
0.00	0.00	0.00	0.00	Fringe Benefits			
0.00	0.00	0.00	0.00	Insurance Benefits			
0.00	0.00	0.00	0.00	Regular PERS System			
0.00	0.00	7,500.00	4,000.00	Capitalized Labor-Project management	26,000.00	0.00	0.00
0.00	0.00	7,500.00	4,000.00	PERSONNEL	26,000.00	0.00	0.00
0.00	14,856.90	50,000.00	40,000.00	Capital Outlay - Buildings	312,000.00	0.00	0.00
0.00	14,856.90	50,000.00	40,000.00	CAPITAL OUTLAY	312,000.00	0.00	0.00
0.00	14,856.90	57,500.00	44,000.00	TOTAL EXPENSES	338,000.00	0.00	0.00
306,638.40	291,781.50	233,375.00	247,781.50	RESERVE FOR FUTURE YEARS	9,781.50	247,781.50	247,781.50
306,638.40	306,638.40	290,875.00	291,781.50	TOTAL REQUIREMENT	347,781.50	247,781.50	247,781.50

Little Log Church & Museum

The Little Log Church Museum was built in the late 1920s by community volunteers using local timber hauled down the Yachats River. It was completed and dedicated in 1930. The church and property were sold to the Oregon Historical Society in 1969 when the congregation outgrew this site. It became a museum in 1970 and was deeded to the city of Yachats in 1986 for continued use for public purposes. The Little Log Church Museum houses photographs of the area, settler exhibits, and works by former resident artists and authors. It receives between 2,000 – 2,500 visitors annually.

Little Log Church & Museum Operating Costs

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
583.34	6,721.79	17.00	0.00	Beginning Balance	3,272.28	3,272.28	3,272.28
1,459.00	0.00	0.00	115.00	Rents or Fees	0.00	0.00	0.00
303.00	0.00	0.00	0.00	Inventory Sale	0.00	0.00	0.00
1,176.00	0.00	0.00	0.00	Gifts/Donations	0.00	0.00	0.00
93.78	840.44	0.00	0.00	Grants	0.00	0.00	0.00
5,279.00	6,182.63	8,750.00	8,750.00	Transfer in General Fund	5,250.00	0.00	0.00
15,836.00	10,131.00	26,250.00	26,250.00	Transfer in Visitor Amenity	15,750.00	0.00	0.00
24,730.12	23,875.86	35,017.00	35,115.00	REVENUE	24,272.28	3,272.28	3,272.28
1,004.19	956.10	0.00	0.00	Franchise Electricity	0.00	0.00	0.00
581.87	559.15	0.00	0.00	Deputy Recorder	0.00	0.00	0.00
0.00	0.00	0.00	0.00	City Clerk 3	0.00	0.00	0.00
0.00	0.00	0.00	0.00	City Clerk 2	0.00	0.00	0.00
0.00	6,582.69	0.00	0.00	Community Services Coordinator	0.00	0.00	0.00
0.00	0.00	0.00	400.00	Water Lead	500.00	0.00	0.00
184.72	224.61	0.00	200.00	Wastewater Lead	0.00	0.00	0.00
325.50	319.46	0.00	0.00	Field Utility 2	0.00	0.00	0.00
386.87	138.13	0.00	25.00	Field Utility 1	0.00	0.00	0.00
0.00	42.87	0.00	25.00	Field Utility	0.00	0.00	0.00
276.34	1,001.47	0.00	50.00	Fringe Benefits	100.00	0.00	0.00
646.90	3,812.65	0.00	150.00	Insurance Benefits	200.00	0.00	0.00
299.13	520.21	0.00	100.00	Regular PERS System	100.00	0.00	0.00
3,705.52	14,157.34	0.00	950.00	PERSONNEL	900.00	0.00	0.00
188.00	188.00	200.00	188.00	Marketing/Road Sign	200.00		
2,084.18	2,311.66	2,500.00	2,304.72	Insurance	2,500.00		
719.41	586.29	650.00	450.00	Telephones/Cell Phones/DSL	650.00		
1,723.41	1,491.50	1,750.00	1,000.00	Utilities	1,750.00		
4,344.00	3,994.27	10,000.00	22,000.00	Building and Land Maintenance	10,000.00		
0.00	0.00	0.00	0.00	Inventory Purchase	0.00		
0.00	0.00	0.00	0.00	Inventory and Vehicles Purchases	0.00		
0.00	600.00	0.00	4,350.00	Parks/Grounds Maintenance	5,400.00		
0.00	0.00	0.00	0.00	Equipment & Furniture	0.00		
574.00	518.00	600.00	600.00	Mowing/Trimming/Removal	600.00		

Little Log Church & Museum Operating, continued

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
69.81	28.80	200.00	0.00	Material and Services	0.00		
0.00	0.00	0.00	0.00	Operating Contingency	0.00		
9,702.81	9,718.52	15,900.00	30,892.72	MATERIALS AND SERVICES	21,100.00	0.00	0.00
4,600.00	0.00	0.00	0.00	Transfer out Cap Res	0.00	0.00	0.00
4,600.00	0.00	0.00	0.00	TRANSFERS	0.00	0.00	0.00
18,008.33	23,875.86	15,900.00	31,842.72	TOTAL EXPENSES	22,000.00	0.00	0.00
6,721.79	0.00	19,117.00	3,272.28	RESERVED FOR FUTURE YEARS	2,272.28	3,272.28	3,272.28
24,730.12	23,875.86	35,017.00	35,115.00	TOTAL REQUIREMENTS	24,272.28	3,272.28	3,272.28

Little Log Church and Museum Capital Reserve

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
213,077.50	208,077.50	207,622.00	208,077.50	Beginning Balance	208,077.50	208,077.50	208,077.50
0.00	0.00	0.00	0.00	Gifts/Donations/Fundraising	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer in General Fund	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer in Visitor Amenity	0.00	0.00	0.00
4,600.00	0.00	0.00	0.00	LLCM Operations - Transfer In	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer Parks & Common Reserv	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer from Capital Reserve	0.00	0.00	0.00
217,677.50	208,077.50	207,622.00	208,077.50	REVENUE	208,077.50	208,077.50	208,077.50
0.00	0.00	22,500.00	0.00	Capitalized Labor	0.00	0.00	0.00
0.00	0.00	22,500.00	0.00	PERSONNEL	0.00	0.00	0.00
9,600.00	0.00	150,000.00	0.00	Capital Outlay - Buildings	187,000.00	0.00	0.00
9,600.00	0.00	150,000.00	0.00	CAPITAL OUTLAY	187,000.00	0.00	0.00
9,600.00	0.00	172,500.00	0.00	TOTAL EXPENSES	187,000.00	0.00	0.00
208,077.50	208,077.50	35,122.00	208,077.50	RESERVE FOR FUTURE YEARS	21,077.50	208,077.50	208,077.50
217,677.50	208,077.50	207,622.00	208,077.50	TOTAL REQUIREMENT	208,077.50	208,077.50	208,077.50

Parks & Trails

Formally adopted by the City of Yachats in 2009, the Yachats all-volunteer Trails Committee meets twice or more monthly (weather permitting) to maintain and develop hiking trails throughout the Yachats region. Additionally, the Committee has taken-up the task of removing invasive weeds on city property and replacing with native plants. This Committee often collaborates with the Siuslaw National Forest, Oregon Parks Recreation Department, Angell Job Corps, and other agencies to make our trail system the best regionally.

Parks & Trails Operating Costs

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
14,052.98	16,879.00	147.00	0.00	Beginning Balance	24,102.80		
0.00	0.00	0.00	0.00	Rents or Fees	0.00		
48.02	154.18	0.00	0.00	Grants	0.00		
5,888.00	1,838.31	0.00	0.00	Transfer in General Fund	0.00		
17,663.00	2,151.00	40,000.00	40,000.00	Transfer in Visitor Amenity	25,000.00		
37,652.00	21,022.49	40,147.00	40,000.00	REVENUE	49,102.80	0.00	0.00
0.00	773.10	0.00	2,500.00	Water Lead	3,000.00		
369.65	363.04	0.00	200.00	Wastewater Lead	200.00		
2,603.84	2,405.63	0.00	750.00	Franchise Electricity	800.00		
1,581.75	745.68	0.00	500.00	Field Utility 1	500.00		
0.00	441.23	0.00	200.00	Field Utility	200.00		
504.96	521.26	0.00	500.00	Fringe Benefits	500.00		
1,962.71	2,219.59	0.00	1,500.00	Insurance Benefits	1,600.00		
795.40	869.03	0.00	900.00	Regular PERS System	800.00		
7,818.31	8,338.56	0.00	7,050.00	PERSONNEL	7,600.00	0.00	0.00
0.00	0.00	0.00	0.00	Dues & Memberships	500.00		
728.00	0.00	0.00	38.75	Marketing	0.00		
1,140.04	0.00	1,300.00	1,198.45	Insurance	1,300.00		
3,080.93	689.88	6,500.00	1,350.00	Trails Maintenance/Supplies/Services	6,500.00		
816.61	2,471.88	1,800.00	60.00	Printing (Maps & Signs)	1,500.00		
0.00	0.00	0.00	200.00	Utilities	200.00		
0.00	0.00	0.00	0.00	Contract Expense (Prof Svc)	0.00		
0.00	0.00	500.00	0.00	Travel	500.00		
373.65	275.96	700.00	0.00	Tools and Small Equipment	700.00		
900.00	1,448.46	3,000.00	0.00	Building and Land Maintenance	0.00		
3,348.84	2,407.18	1,600.00	2,500.00	Parks/Grounds Maintenance	3,000.00		
0.00	263.48	500.00	0.00	Equipment & Furniture	0.00		
1,095.00	3,179.70	7,500.00	3,500.00	Mowing - including ballfield	4,000.00		
0.00	900.00	3,300.00	0.00	Tree Removal/Trimming	1,000.00		
1,471.62	1,047.39	2,000.00	0.00	Material and Services	0.00		
0.00	0.00	0.00		Operating Contingency	0.00		
12,954.69	12,683.93	28,700.00	8,847.20	MATERIALS AND SERVICES	19,200.00	0.00	0.00
20,773.00	21,022.49	28,700.00	15,897.20	TOTAL EXPENSES	26,800.00	0.00	0.00
16,879.00	0.00	11,447.00	24,102.80	RESERVED FOR FUTURE YEARS	22,302.80	0.00	0.00
37,652.00	21,022.49	40,147.00	40,000.00	TOTAL REQUIREMENTS	49,102.80	0.00	0.00

Parks & Trails Capital Reserve

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
103,485.55	153,485.55	103,486.00	135,155.55	Beginning Balance	153,761.81	153,761.81	153,761.81
0.00	0.00	0.00		Gifts/Donations/Fundraising	100,000.00	0.00	0.00
0.00	0.00	0.00	0.00	Grants-	100,000.00	0.00	0.00
0.00	0.00	125,000.00	0.00	804 Trail Mitigation	238,000.00	0.00	0.00
0.00	0.00	50,000.00	50,000.00	Transfer in General Fund (City Hall)	0.00	0.00	0.00
50,000.00	0.00	0.00	0.00	Transfer in Visitor Amenity	300,000.00	0.00	0.00
0.00	0.00	0.00	0.00	Urban Renewal Contribution	0.00	0.00	0.00
0.00	0.00	44,000.00	44,000.00	Transfer in Urban Renewal	28,000.00	0.00	0.00
153,485.55	153,485.55	322,486.00	229,155.55	REVENUE	919,761.81	153,761.81	153,761.81
0.00	0.00	0.00	0.00	City Manager			
0.00	0.00	0.00	0.00	Community Services Coordinator			
0.00	0.00	0.00	239.56	Water Lead			
0.00	0.00	0.00	24.47	Fringe Benefits			
0.00	0.00	0.00	79.40	Insurance Benefits			
0.00	0.00	0.00	50.31	Regular PERS System			
0.00	0.00	7,500.00	0.00	Capitalized Labor	94,400.00	0.00	0.00
0.00	0.00	7,500.00	393.74	PERSONNEL	94,400.00	0.00	0.00
0.00	18,330.00	117,500.00	75,000.00	Capital Outlay-Infrastructure	399,600.00	0.00	0.00
0.00	18,330.00	117,500.00	75,000.00	CAPITAL OUTLAY	399,600.00	0.00	0.00
0.00	18,330.00	125,000.00	75,393.74	TOTAL EXPENSES	494,000.00	0.00	0.00
153,485.55	135,155.55	197,486.00	153,761.81	RESERVE FOR FUTURE YEARS	425,761.81	153,761.81	153,761.81
153,485.55	153,485.55	322,486.00	229,155.55	TOTAL REQUIREMENT	919,761.81	153,761.81	153,761.81

Public Works

The Public Works Division is responsible for operation and maintenance of the City's infrastructure including: water, wastewater, storm drains, and streets. Public Works provides critical services 24/7 to all residents.

Public Works Commission

The Public Works Commission is composed of up to seven Yachats citizens who have an interest in how the City Water, Wastewater, Streets, and Storm Drains are maintained, serviced, and other projects used to expand service. This also includes an understanding of how these services are paid for. The primary requirements for Commissioners are willingness to learn and a sense of curiosity of how these systems work and how delivery of these services is accomplished.

Funding:

Water and Wastewater services are paid by utility customers. Streets are paid for from the Yachats share of Oregon Department of Transportation funds, grants and transfers from other City funds. Storm Drains are paid for from transfers from other City funds.

Public Works Commission Functions:

- Prepare recommendations to the City Manager and City Council for rules, regulations, and standards for the operation and use of Public Works systems.
- Prepare recommendations for future development, improvements, and maintenance for Public Works systems with the help of City Staff.
- Review all rates and fees for funding and improvements for all Public Works systems and prepare recommendations to the City Manager and City Council as part of the annual City Budget Process.
- Serve as the City Public and Traffic Safety Committee.
- Review monthly Budget Reports for all Public Works systems including Capital Improvement projects.
- Serve as the Franchise Review Committee for reviewing City Franchise agreements and make recommendations to the City Manager and City Council.
- Serve as liaison to various Lincoln County Committees or Work Groups associated with Public Works systems.
- Serve as the sponsoring Commission for the Emergency Preparedness Committee.

Public Works Commission Goals:

- Sponsor and assist with a review of the current utility billing system rates to ensure that capital reserves are adequate to fund future projects.
- Sponsor a review of options to increase the available water supply especially during July through October.
- Assist with development of a tree management program focused on trees effecting City property.

Emergency Preparedness Committee

The Emergency Preparedness Committee is composed of Yachats Citizens, City Staff, and other Lincoln County residents who have an interest in how the City and surrounding areas prepare to withstand various natural, accidental, and human caused life threatening events. This includes events such as Tsunamis, earthquakes, storms, fires, biological outbreaks, and landslides. The primary requirements to serve are willingness to learn and a sense of curiosity of how the City and citizens can protect institutions and themselves.

Funding

Committee activities are supported by volunteer efforts, City funds, and grants. Any request for City funds or grants must be reviewed and recommended by the Public Works and Street Commission before they can be sent for consideration by the City Manager and City Council.

Functions

- Maintain the City's Storm Ready and Tsunami Ready certification.
- Conduct events and exercises to improve City resilience when an emergency occurs.
- Conduct events and exercises to improve Citizen Awareness of how to cope with an emergency event.
- Maintain a working liaison with the Yachats Rural Fire Protection District.
- Maintain a working liaison with Lincoln County organizations on Emergency Preparedness functions.
- Maintain a list of City Staff and Citizens who completed FEMA/NIMS training courses.

Goals

- Develop projects to address the lessons learned during the September 2019 Tabletop Exercise.
- Update Incident Staff descriptions.
- Develop Tsunami Evacuation Plan.
- Update the list of City Staff and City Volunteers who have completed FEMA/NIMS training courses.
- Refresh contents of North and South storage containers.

Street Operations

The Streets Operations program is responsible for the repair and maintenance of streets, sidewalks, streetlights, signs and markings.

Streets Operating Costs

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
93,513.00	43,349.75	350.00	14,572.31	Beginning Balance	76,346.40	0.00	0.00
391.57	699.76	0.00		Grants	0.00	0.00	0.00
53,451.89	57,413.94	50,000.00	45,000.00	Tax - State Highway	50,000.00	0.00	0.00
2,000.00	1,300.00	61,000.00	61,000.00	Transfer in General Fund	0.00	0.00	0.00
149,356.46	102,763.45	111,350.00	120,572.31	REVENUE	126,346.40	0.00	0.00
0.00	75.55	0.00	0.00	City Manager	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Deputy Recorder	0.00	0.00	0.00
0.00	0.00	0.00	0.00	City Clerk 3	0.00	0.00	0.00
0.00	0.00	0.00	0.00	City Clerk 2 or equivalent	0.00	0.00	0.00
21,817.31	6,221.71	5,000.00	2,400.00	Water Lead	3,000.00	0.00	0.00
905.88	3,555.93	5,000.00	3,800.00	Wastewater Lead	4,000.00	0.00	0.00
1,851.36	4,050.21	4,000.00	3,500.00	Field Utility 2	4,000.00	0.00	0.00
1,742.86	2,117.36	4,000.00	3,500.00	Field Utility 1	3,000.00	0.00	0.00
0.00	1,103.67	1,400.00	1,500.00	Field Utility	1,500.00	0.00	0.00
2,512.58	1,876.25	2,200.00	1,500.00	Fringe Benefits	1,700.00	0.00	0.00
9,130.25	6,279.39	5,800.00	5,500.00	Insurance Benefits	5,100.00	0.00	0.00
5,832.67	2,942.98	2,900.00	2,500.00	Regular PERS System	2,500.00	0.00	0.00
43,792.91	28,223.05	30,300.00	24,200.00	PERSONNEL	24,800.00	0.00	0.00
4,697.78	2,293.09	3,000.00	2,765.66	Insurance	3,000.00	0.00	0.00
				Contract Expense (all Professional, IGA & Personal Svcs)	0.00	0.00	0.00
228.00	0.00	0.00	0.00	Legal	0.00	0.00	0.00
988.00	0.00	0.00	0.00	Equipment Lease and Rental	750.00	0.00	0.00
0.00	0.00	750.00	0.00	Equipment Fuel/Tires/Parts	3,500.00	0.00	0.00
2,636.59	1,899.31	2,900.00	2,900.00	Equipment Repair	1,000.00	0.00	0.00
1,127.48	339.07	1,000.00	0.00	Tools and Small Equipment	500.00	0.00	0.00
78.57	1,222.67	1,000.00	0.00	Parts	3,500.00	0.00	0.00
1,763.69	3,584.18	5,000.00	1,200.00	Consumables	1,000.00	0.00	0.00
883.84	249.04	700.00	750.00	Outside Services	1,000.00	0.00	0.00
1,138.00	4,064.00	4,000.00	750.00	Street Lighting	20,000.00	0.00	0.00
18,872.36	19,350.26	20,000.00	18,000.00	Mowing	13,700.00	0.00	0.00
25,526.00	20,151.00	13,700.00	11,000.00	Tree Removal/Trimming	10,000.00	0.00	0.00
0.00	6,800.00	20,000.00	5,000.00	Material and Services	0.00	0.00	0.00
1,273.49	15.47	0.00	0.00		0.00	0.00	0.00
59,213.80	59,968.09	72,050.00	42,365.66	MATERIALS AND SERVICES	57,950.00	0.00	0.00
3,000.00	0.00	3,000.00	3,000.00	Transfer out Cap Res Equip	0.00	0.00	0.00
3,000.00	0.00	3,000.00	3,000.00	TRANSFERS	0.00	0.00	0.00
106,006.71	88,191.14	105,350.00	44,225.91	TOTAL EXPENSES	82,750.00	0.00	0.00
43,349.75	14,572.31	6,000.00	76,346.40	RESERVED FOR FUTURE YEARS	43,596.40	0.00	0.00
149,356.46	102,763.45	111,350.00	120,572.31	TOTAL REQUIREMENTS	126,346.40	0.00	0.00

Streets Capital Reserve

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Adopted Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
437,840.92	316,866.67	316,852.94	315,906.01	Beginning Balance	93,906.01	316,852.94	316,852.94
99,253.11	0.00	0.00	0.00	Grants	100,000.00	0.00	0.00
0.00	2,951.15	0.00	0.00	Transfer In-Hwy 101 Gen Constr	0.00	0.00	0.00
3,000.00	0.00	3,000.00	3,000.00	Transfer from Streets Oper.	0.00	0.00	0.00
5,000.00	5,000.00	0.00	0.00	Water - 50 Cent Per Meter	0.00	0.00	0.00
5,000.00	5,000.00	0.00	0.00	Wastewater - 50 Cent Per Meter	0.00	0.00	0.00
0.00	0.00	100,000.00	100,000.00	Transfer in General Fund	4,000.00	0.00	0.00
25,000.00	0.00	0.00	0.00	Transfer in Visitor Amenity	0.00	0.00	0.00
0.00	112,500.00	200,000.00	200,000.00	Urban Renewal Contribution	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer Street Reserves Generated	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer from General Reserve	0.00	0.00	0.00
0.00	0.00	30,000.00	30,000.00	Transfer from Urban Renewal	13,000.00	0.00	0.00
575,094.03	442,317.82	649,852.94	648,906.01	REVENUE	210,906.01	316,852.94	316,852.94
9,176.30	4,564.10	9,300.00	7,500.00	Capitalized Labor	10,000.00	0.00	0.00
9,176.30	4,564.10	9,300.00	7,500.00	PERSONNEL	10,000.00	0.00	0.00
4,312.50	0.00	0.00	0.00	Capital Outlay - Gateway Sign	0.00	0.00	0.00
244,738.56	9,347.71	93,000.00	22,500.00	Capital Outlay - Street Projects	190,000.00	0.00	0.00
249,051.06	9,347.71	93,000.00	22,500.00	CAPITAL OUTLAY	190,000.00	0.00	0.00
0.00	112,500.00	0.00	0.00	Transfer to Water Capital Reserve	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer to Wastewater Capital Reserve	0.00	0.00	0.00
0.00	0.00	200,000.00	200,000.00	Transfer to City Hall Operations	0.00	0.00	0.00
0.00	0.00	325,000.00	325,000.00	Transfer to Visitor Amenities	0.00	0.00	0.00
0.00	112,500.00	525,000.00	525,000.00	TRANSFERS	0.00	0.00	0.00
258,227.36	126,411.81	627,300.00	555,000.00	TOTAL EXPENSES	200,000.00	0.00	0.00
316,866.67	315,906.01	22,552.94	93,906.01	RESERVED FOR FUTURE YEARS	10,906.01	316,852.94	316,852.94
575,094.03	442,317.82	649,852.94	648,906.01	TOTAL REQUIREMENTS	210,906.01	316,852.94	316,852.94

Storm Drain Operations

The Storm Drains Operations program provides a safe and reliable Storm Drains system and implements watershed protection and restoration actions that consistently promote surface water quality, along with ocean and stream health.

Storm Drain Operating Costs

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
110,146.00	88,494.83	59,032.00	68,823.84	Beginning Balance	60,088.73	60,088.73	59,031.77
114.33	353.10	0.00	0.00	Grants	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer in General Fund	0.00	0.00	0.00
110,260.33	88,847.93	59,032.00	68,823.84	REVENUE	60,088.73	60,088.73	59,031.77
0.00	0.00	0.00	0.00	City Manager	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Deputy Recorder	0.00	0.00	0.00
0.00	0.00	0.00	0.00	City Clerk 3	0.00	0.00	0.00
0.00	0.00	0.00	0.00	City Clerk 2	0.00	0.00	0.00
153.51	518.65	1,000.00	1,200.00	Water Lead	2,000.00	0.00	0.00
1,561.89	2,738.25	5,000.00	2,500.00	Wastewater Lead	2,800.00	0.00	0.00
5,858.63	4,496.13	4,000.00	1,500.00	Field Utility 2	2,000.00	0.00	0.00
3,100.86	1,927.82	2,000.00	900.00	Field Utility 1	2,400.00	0.00	0.00
0.00	731.27	300.00	450.00	Field Utility	1,600.00	0.00	0.00
1,183.04	1,148.27	1,800.00	600.00	Fringe Benefits	1,100.00	0.00	0.00
4,517.30	3,951.69	4,900.00	2,250.00	Insurance Benefits	3,500.00	0.00	0.00
1,966.62	1,724.14	2,500.00	1,000.00	Regular PERS System	1,700.00	0.00	0.00
18,341.85	17,236.22	21,500.00	10,400.00	PERSONNEL	17,100.00	0.00	0.00
0.00	0.00	0.00	0.00	Contract Expense (Prof Svc)	0.00	0.00	0.00
3,192.76	0.00	1,500.00	0.00	Equipment Repair	1,500.00	0.00	0.00
0.00	0.00	1,500.00	500.00	Tools and Small Equipment	1,500.00	0.00	0.00
230.89	483.23	6,000.00	500.00	Storm Drain Parts	6,000.00	0.00	0.00
0.00	0.00	500.00	500.00	Storm Drain Consumables	500.00	0.00	0.00
0.00	2,304.64	2,500.00	500.00	Storm Drain Outside Services	2,500.00	0.00	0.00
3,423.65	2,787.87	12,000.00	2,000.00	MATERIALS AND SERVICES	12,000.00	0.00	0.00
21,765.50	20,024.09	33,500.00	8,735.11	TOTAL EXPENSES	29,100.00	0.00	0.00
88,494.83	68,823.84	25,532.00	60,088.73	YEARS	30,988.73	60,088.73	59,031.77
110,260.33	88,847.93	59,032.00	68,823.84	TOTAL REQUIREMENTS	60,088.73	60,088.73	59,031.77

Storm Drains Capital Reserve

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Adopted Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
0.00	40,000.00	40,000.00	40,000.00	Beginning Balance	80,000.00	80,000.00	80,000.00
0.00	0.00	50,000.00	50,000.00	Transfer from Urban Renewal	50,000.00	50,000.00	50,000.00
40,000.00	0.00	0.00	0.00	Transfer in General Fund	0.00	0.00	0.00
40,000.00	40,000.00	90,000.00	90,000.00	REVENUE	130,000.00	130,000.00	130,000.00
0.00	0.00	3,500.00	0.00	Capitalized Labor	5,000.00	3,500.00	3,500.00
0.00	0.00	0.00	0.00	Allocated Labor	0.00	0.00	0.00
0.00	0.00	3,500.00	0.00	PERSONNEL	5,000.00	3,500.00	3,500.00
0.00	0.00	0.00	0.00	Capital Outlay - Improvement	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Capital Outlay-Infrastructure	35,000.00	0.00	0.00
0.00	0.00	35,000.00	10,000.00	Capital Outlay-Storm Master Plan	50,000.00	0.00	0.00
0.00	0.00	35,000.00	10,000.00	CAPITAL OUTLAY	85,000.00	0.00	0.00
0.00	0.00	38,500.00	10,000.00	TOTAL EXPENSES	90,000.00	3,500.00	3,500.00
40,000.00	40,000.00	51,500.00	80,000.00	RESERVED FOR FUTURE YEARS	40,000.00	126,500.00	126,500.00
40,000.00	40,000.00	90,000.00	90,000.00	TOTAL REQUIREMENTS	130,000.00	130,000.00	130,000.00

Projects:

Phase 1. E. 2nd Street Renovation waterline (Prospect to Loma)	40,000.00	40,000.00	Estimated Total
Stormwater Study	50,000.00		
	90,000.00		

Enterprise Funds

Enterprise Funds are funds for the acquisition, operation, and maintenance of city facilities and services that are self-supporting through service charges to customers. The Water and Wastewater funds are the City of Yachats' enterprise funds.

Enterprise Fund - Water Operations

The Water Operation program's primary responsibility is to repair, maintain, and improve the water system, while providing a high quality, dependable water supply to its customers.

Water Operating Costs

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
164,050.48	330,623.50	100,987.00	138,055.77	Beginning Balance	268,625.21	268,625.21	268,625.21
740,833.13	731,065.43	720,000.00	791,861.97	Water/Wastewater Services	830,000.00	0.00	0.00
41,263.43	24,139.82	0.00	0.00	Capital Reserve Fee	0.00	0.00	0.00
10,600.00	5,950.00	6,000.00	5,100.00	Installation Charges	6,000.00	0.00	0.00
2,998.15	1,037.50	1,000.00	350.00	Rents or Fees	1,000.00	0.00	0.00
3,557.21	6,470.91	0.00	0.00	Grants	0.00	0.00	0.00
963,302.40	1,099,287.16	827,987.00	935,367.74	REVENUE	1,105,625.21	268,625.21	268,625.21
25,105.33	24,777.73	21,000.00	17,625.58	City Manager	23,800.00	0.00	0.00
14,547.76	14,583.40	11,000.00	13,270.29	Deputy Recorder-Utility Billing System	0.00	0.00	0.00
0.00	0.00	4,700.00	0.00	City Accountant	10,400.00	0.00	0.00
0.00	0.00	12,500.00	0.00	Capital Projects Coordinator	11,200.00	0.00	0.00
0.00	0.00	0.00	0.00	City Clerk 2 or equivalent	22,400.00	0.00	0.00
0.00	0.00	20,000.00	0.00	Contracted Springbrook Support (M&S)	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Planner	6,700.00	0.00	0.00
28,355.18	54,577.75	44,800.00	48,022.19	Water Lead	51,000.00	0.00	0.00
3,584.54	7,316.29	0.00	5,293.73	Wastewater Lead	6,000.00	0.00	0.00
35,661.91	36,707.51	36,000.00	46,449.85	Field Utility 2	41,400.00	0.00	0.00
42,780.60	30,162.71	31,000.00	24,679.92	Field Utility 1	21,500.00	0.00	0.00
0.00	8,811.93	7,000.00	8,543.26	Field Utility	7,000.00	0.00	0.00
0.00	0.00	0.00	0.00	Succession Planning with License	13,100.00	0.00	0.00
0.00	0.00	0.00	0.00	Succession Planning Entry Level	10,900.00	0.00	0.00
17,906.81	20,408.45	19,500.00	16,836.75	Fringe Benefits	24,000.00	0.00	0.00
56,310.93	61,543.36	45,200.00	54,058.25	Insurance Benefits	74,300.00	0.00	0.00
25,414.08	29,021.72	34,000.00	30,176.67	Regular PERS System	36,000.00	0.00	0.00
249,667.14	287,910.85	286,700.00	264,956.49	PERSONNEL	359,700.00	0.00	0.00
3,313.97	2,879.80	2,100.00	1,513.67	Dues & Memberships	2,100.00	0.00	0.00
0.00	0.00	0.00	0.00	state Fees (delete DEQ Fees)	14,000.00	0.00	0.00
5,280.84	5,507.88	5,200.00	5,200.00	Fee Expense	6,000.00	0.00	0.00
19,214.09	18,983.12	20,000.00	18,437.76	Insurance	20,000.00	0.00	0.00
9,071.39	10,921.55	8,700.00	19,034.29	Office Materials & Supplies	10,000.00	0.00	0.00
11,635.92	10,810.98	10,500.00	6,500.00	Telephones/Cell Phones/DSL	9,500.00	0.00	0.00
5,168.83	3,715.76	6,000.00	2,700.00	Postage	3,500.00	0.00	0.00
939.87	771.36	1,500.00	200.00	Education and Training	1,500.00	0.00	0.00
43,480.03	32,680.12	7,750.00	39,732.81	Contract Expense (all Professional, Accounting, IGA & Persn'l Svcs)	27,200.00	0.00	0.00

Water Operating Costs, continued

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
4,174.13	4,500.00	4,500.00	4,500.00	Auditor	4,500.00	0.00	0.00
978.33	70.00	1,000.00	400.00	Legal Expense	1,000.00	0.00	0.00
20.88	78.00	1,000.00	500.00	Travel	1,000.00	0.00	0.00
13,784.41	15,803.29	14,500.00	3,500.00	Software	14,500.00	0.00	0.00
2,221.19	3,313.01	2,600.00	3,500.00	Equipment Lease and Rental	3,700.00	0.00	0.00
3,850.04	3,306.38	5,500.00	3,600.00	Equipment Fuel/Tires/Parts	5,000.00	0.00	0.00
10,231.95	445.56	2,500.00	500.00	Equipment Repair	1,500.00	0.00	0.00
1,041.78	1,807.37	3,000.00	3,000.00	Tools and Small Equipment	4,700.00	0.00	0.00
0.00	3,258.00	7,500.00	0.00	Building and Land Maintenance	7,500.00	0.00	0.00
312.16	1,038.34	1,000.00	4,500.00	Custodial Support/Supplies	5,800.00	0.00	0.00
23,736.36	20,426.17	25,000.00	18,000.00	Plant Utilities	25,000.00	0.00	0.00
1,793.22	5,698.36	5,500.00	5,500.00	Main Plant Parts	10,000.00	0.00	0.00
6,270.73	5,482.06	5,000.00	6,500.00	Main Plant Consumables	9,000.00	0.00	0.00
26,613.08	24,486.32	25,000.00	25,000.00	Main Plant Outside Services & Monitors	35,000.00	0.00	0.00
23,791.04	30,030.46	30,000.00	24,000.00	Parts	50,000.00	0.00	0.00
2,302.67	872.43	2,500.00	300.00	Consumables	1,000.00	0.00	0.00
11,088.66	9,569.22	5,000.00	5,000.00	Outside Services	10,000.00	0.00	0.00
58.19	0.00	500.00	500.00	Equipment Repair/Maintenance	1,000.00	0.00	0.00
9,638.00	8,865.00	9,000.00	6,000.00	Mowing	9,000.00	0.00	0.00
0.00	0.00	20,000.00	0.00	Tree Removal/Trimming	20,000.00	0.00	0.00
0.00	0.00	25,000.00	0.00	Operating Contingency	30,000.00	0.00	0.00
240,011.76	225,320.54	257,350.00	208,118.53	MATERIALS AND SERVICES	343,000.00	0.00	0.00
100,000.00	400,000.00	200,000.00	200,000.00	Transfer out Cap Res to 660-1705	200,000.00	200,000.00	0.00
43,000.00	48,000.00	43,000.00	43,000.00	Interfund Transfer Restricted to Debt 155	43,000.00	43,000.00	0.00
143,000.00	448,000.00	243,000.00	243,000.00	TRANSFERS	243,000.00	243,000.00	0.00
632,678.90	961,231.39	787,050.00	666,742.53	TOTAL EXPENSES	945,700.00	243,000.00	0.00
330,623.50	138,055.77	40,937.00	268,625.21	RESERVED FOR FUTURE YEARS	159,925.21	25,625.21	268,625.21
963,302.40	1,099,287.16	827,987.00	935,367.74	TOTAL REQUIREMENTS	1,105,625.21	268,625.21	268,625.21

Water Capital Reserves

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Adopted Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
167,522.47	252,357.74	1,134,225.00	1,121,613.63	Beginning Balance	1,738,216.63	1,134,225.44	1,134,225.44
0.00	1,385.49	1,500.00	3,250.00	Interest Earned	3,500.00		
18,000.00	0.00	0.00	0.00	Grants-June 2020 Masterplan Grant \$18k	0.00		
0.00	210,353.77	0.00	0.00	Transfer In-Gen Const S. Tank	0.00		
0.00	284,248.00	500,000.00	500,000.00	Transfer in General City Hall Ops	150,000.00		
0.00	70,000.00	12,000.00	12,000.00	Urban Renewal Contribution	4,000.00		
0.00	150,000.00	0.00	0.00	Transfer from Street Cap Reserve	0.00		
100,000.00	400,000.00	200,000.00	200,000.00	Transfer from Water Operations	200,000.00		
45,000.00	0.00	0.00	0.00	Transfer from SDC	0.00		
330,522.47	1,368,345.00	1,847,725.00	1,836,863.63	REVENUE	2,095,716.63	1,134,225.44	1,134,225.44
7,793.74	19,840.85	31,750.00	7,500.00	Capitalized Labor	80,000.00		
7,793.74	19,840.85	31,750.00	7,500.00	PERSONNEL	80,000.00	0.00	0.00
0.00	0.00	41,500.00	0.00	Capital Outlay - Infrastructure Systems	0.00		
0.00	84,775.35	35,000.00	16,000.00	Capital Outlay - Equipment	6,000.00		
70,370.99	142,115.17	241,000.00	75,147.00	Capital Outlay - Water systems	734,972.00		
70,370.99	226,890.52	317,500.00	91,147.00	CAPITAL OUTLAY	740,972.00	0.00	0.00
78,164.73	246,731.37	349,250.00	98,647.00	TOTAL EXPENSES	820,972.00	0.00	0.00
252,357.74	1,121,613.63	1,498,475.00	1,738,216.63	RESERVED FOR FUTURE YEARS	1,274,744.63	1,134,225.44	1,134,225.44
330,522.47	1,368,345.00	1,847,725.00	1,836,863.63	TOTAL REQUIREMENTS	2,095,716.63	1,134,225.44	1,134,225.44

Enterprise Fund - Wastewater Operations

The Wastewater Operation program operates and maintains a safe and reliable wastewater collection and treatment system that protects public health, the environment and meets or exceeds all regulatory standards.

The City also owns and maintains approximately 65,000 feet of sewer main pipe ranging from 6-inch to 12-inch in diameter, five pump stations and approximately 306 manholes.

The Oregon Department of Environmental Quality (DEQ) reclassified the Yachats Wastewater Treatment Plant (WWTP) as a Class III plant in 2019. This is an upgrade from Class II due to a miscalculation on the DEQ 2009 NPDES Fact Sheet & Permit Evaluation Report when the new facility was brought online.

Wastewater Operating Costs

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
178,721.29	265,946.20	157,153.71	157,153.71	Beginning Balance	229,888.08	229,888.08	87,753.71
695,844.47	688,148.89	721,000.00	736,716.06	Water/Wastewater Services	772,000.00	0.00	0.00
45,581.90	23,414.37	0.00	41.20	Capital Reserve Fee	0.00	0.00	0.00
6,550.00	5,407.00	6,000.00	2,625.00	Installation Charges	6,000.00	0.00	0.00
884.42	0.00	0.00	0.00	Rents or Fees	0.00	0.00	0.00
5,103.06	10,625.03	0.00	0.00	Grants	0.00	0.00	0.00
932,685.14	993,541.49	884,153.71	896,535.97	REVENUE	1,007,888.08	229,888.08	87,753.71
25,105.26	24,777.85	21,000.00	17,625.57	City Manager	23,800.00	0.00	0.00
14,547.76	14,583.37	11,000.00	13,358.14	Deputy Recorder	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Planner	6,700.00	0.00	0.00
0.00	0.00	4,700.00	0.00	City Accountant	10,400.00	0.00	0.00
0.00	0.00	12,500.00	0.00	Capital Projects Coordinator	11,200.00	0.00	0.00
0.00	0.00	0.00	0.00	City Clerk 2 or Equivalent	22,400.00	0.00	0.00
0.00	0.00	20,000.00	0.00	Contracted Springbrook Support (M&S)	0.00	0.00	0.00
6,886.35	2,450.32	0.00	238.35	Water Lead	500.00	0.00	0.00
65,093.87	62,612.22	63,000.00	67,272.21	Wastewater Lead	57,000.00	0.00	0.00
19,601.24	21,846.61	15,000.00	16,814.04	Field Utility 2	18,000.00	0.00	0.00
58,587.12	20,093.79	15,000.00	28,964.65	Field Utility 1	26,700.00	0.00	0.00
0.00	45,319.62	42,000.00	46,579.99	Field Utility	43,000.00	0.00	0.00
				Succession Planning with License	13,100.00	0.00	0.00
				Succession Planning Entry Level	10,900.00	0.00	0.00
21,001.13	21,501.42	21,000.00	19,584.05	Fringe Benefits	25,900.00	0.00	0.00
67,028.01	64,518.48	58,000.00	63,881.69	Insurance Benefits	80,400.00	0.00	0.00
27,115.54	24,294.32	29,000.00	30,073.72	Regular PERS System	39,000.00	0.00	0.00
304,966.28	301,998.00	312,200.00	304,392.41	PERSONNEL	389,000.00	0.00	0.00
1,734.97	1,540.80	1,550.00	1,550.00	Dues & Memberships	1,550.00	0.00	0.00
2,515.00	3,230.00	4,500.00	3,100.00	State Fees (DEQ, etc.)	3,100.00	0.00	0.00
5,286.56	5,415.16	5,050.00	6,500.00	Fee Expense	7,000.00	0.00	0.00
13,446.93	13,544.33	14,000.00	13,000.00	Insurance	14,000.00	0.00	0.00
9,036.86	10,655.71	8,500.00	18,000.00	Office Materials & Supplies	10,000.00	0.00	0.00
6,507.25	5,926.67	6,600.00	6,600.00	Telephones/Cell Phones/DSL	6,500.00	0.00	0.00
5,168.81	3,715.78	6,000.00	2,700.00	Postage	4,000.00	0.00	0.00
1,937.70	567.37	2,000.00	1,200.00	Education and Training	2,000.00	0.00	0.00
				Contract Expense (all Professional, IGA & Personal Svcs)	30,000.00	0.00	0.00
43,498.55	31,114.14	43,000.00	56,000.00	Personal Svcs)	30,000.00	0.00	0.00
4,174.13	4,500.00	5,000.00	4,500.00	Auditor	5,000.00	0.00	0.00
978.33	70.00	1,000.00	0.00	Legal	1,000.00	0.00	0.00
120.93	78.00	1,000.00	0.00	Travel	1,000.00	0.00	0.00
14,072.56	15,702.31	14,000.00	6,000.00	Software	6,500.00	0.00	0.00
2,287.18	3,313.01	2,500.00	6,300.00	Equipment Lease and Rental	3,500.00	0.00	0.00
3,499.78	2,952.16	5,000.00	4,000.00	Equipment Fuel/Tires/Parts	5,000.00	0.00	0.00
11,109.67	4,263.66	6,000.00	600.00	Equipment Repair	6,000.00	0.00	0.00
621.57	2,157.30	2,000.00	700.00	Tools and Small Equipment	2,000.00	0.00	0.00
1,913.25	3,034.00	4,000.00	1,000.00	Building and Land Maintenance	4,000.00	0.00	0.00
779.30	1,629.24	1,500.00	5,000.00	Custodial Support/Supplies	7,000.00	0.00	0.00
27,656.06	29,909.93	32,000.00	32,000.00	Plant Utilities	36,000.00	0.00	0.00
17,609.37	14,462.72	10,000.00	11,000.00	Main Plant Parts	11,000.00	0.00	0.00
11,120.89	39,714.60	20,000.00	15,000.00	Main Plant Consumables	30,000.00	0.00	0.00
10,713.49	4,384.45	28,000.00	29,000.00	Main Plant Outside Services	35,000.00	0.00	0.00
2,169.65	11,017.04	6,000.00	1,000.00	Parts	2,000.00	0.00	0.00
1,014.44	1,754.13	1,000.00	700.00	Consumables	1,000.00	0.00	0.00
14,936.11	7,356.27	10,000.00	10,000.00	Outside Services	10,000.00	0.00	0.00
49.14	0.00	5,000.00	0.00	Collection I & I - check actual charge	0.00	0.00	0.00

Wastewater Operating Costs, continued

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
0.00	0.00	0.00	120.00	Equipment & Furniture	0.00	0.00	0.00
58.18	0.00	1,500.00	0.00	Equipment Repair/Maintenance	1,500.00	0.00	0.00
2,756.00	2,601.00	2,500.00	1,750.00	Mowing	2,500.00	0.00	0.00
0.00	0.00	10,000.00	7,500.00	Tree Removal/Trimming	15,000.00	0.00	0.00
0.00	0.00	25,000.00	25,000.00	Operating Contingency	25,000.00	0.00	0.00
216,772.66	224,609.78	284,200.00	269,220.00	MATERIALS AND SERVICES	288,150.00	0.00	0.00
80,000.00	244,780.00	200,000.00	200,000.00	Transfer out Cap Res	200,000.00	0.00	0.00
60,000.00	60,000.00	0.00	0.00	Transfer to Debt Services	0.00	0.00	0.00
5,000.00	5,000.00	0.00	0.00	Interfund Transfer - Street Capital Reserve	0.00	0.00	0.00
145,000.00	309,780.00	200,000.00	200,000.00	TRANSFERS	200,000.00	0.00	0.00
666,738.94	836,387.78	796,400.00	666,647.89	TOTAL EXPENSES	877,150.00	0.00	0.00
265,946.20	157,153.71	87,753.71	229,888.08	RESERVED FOR FUTURE YEARS	130,738.08	229,888.08	87,753.71
932,685.14	993,541.49	884,153.71	896,535.97	TOTAL REQUIREMENTS	1,007,888.08	229,888.08	87,753.71

Wastewater Capital Reserves

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Adopted Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
443,799.74	518,929.85	933,729.00	1,004,775.44	Beginning Balance	971,523.44	971,523.44	971,523.44
0.00	2,327.60	2,500.00	4,600.00	Interest Earned	5,000.00	0.00	0.00
4,690.00	15,310.00	0.00	0.00	Grants	0.00	0.00	0.00
0.00	450,000.00	0.00	0.00	Transfer in General Fund	0.00	0.00	0.00
25,000.00	0.00	50,000.00	50,000.00	Urban Renewal Contribution I&I	25,000.00	0.00	0.00
80,000.00	244,780.00	200,000.00	200,000.00	Transfer In Wastewater Operations	200,000.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer from SDC	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfer from Street Cap Reserve	0.00	0.00	0.00
553,489.74	1,231,347.45	1,186,229.00	1,259,375.44	REVENUE	1,201,523.44	971,523.44	971,523.44
9,057.81	15,709.33	36,650.00	7,500.00	Capitalized Labor	21,000.00	0.00	0.00
9,057.81	15,709.33	36,650.00	7,500.00	PERSONNEL	21,000.00	0.00	0.00
25,502.08	117,742.47	166,500.00	110,352.00	Capital Outlay - Infrastructure Systems	188,525.00	0.00	0.00
0.00	93,120.21	200,000.00	170,000.00	Capital Outlay - Equipment	60,000.00	0.00	0.00
25,502.08	210,862.68	366,500.00	280,352.00	CAPITAL OUTLAY	248,525.00	0.00	0.00
34,559.89	226,572.01	403,150.00	287,852.00	TOTAL EXPENSES	269,525.00	0.00	0.00
518,929.85	1,004,775.44	783,079.00	971,523.44	RESERVED FOR FUTURE YEARS	931,998.44	971,523.44	971,523.44
553,489.74	1,231,347.45	1,186,229.00	1,259,375.44	TOTAL REQUIREMENTS	1,201,523.44	971,523.44	971,523.44

System Development Charges (SDC)

System Development Charges (SDCs) are one-time charges assessed on new development to pay for the costs of expansion of water and wastewater infrastructure demands. These fees are necessary to provide adequate funding for growth-related capital improvements. There are two types of SDC fees: a Reimbursement fee and an Improvement fee. SDCs are budgeted based on recent building permit applications, with a reduction to account for lot owners who have prepaid their SDC's.

SDC Budget

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Adopted Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
413,285.00	519,486.99	582,484.00	588,135.10	Beginning Fund Balance	740,400.98	0.00	0.00
12,552.96	4,103.59	4,100.00	2,200.00	Interest Earned	4,100.00	0.00	0.00
34,464.29	21,660.59	25,791.00	24,000.00	SDC Water Improvements	25,791.00	0.00	0.00
21,358.90	12,981.10	13,000.00	13,000.00	SDC Water Reimbursements	13,000.00	0.00	0.00
86,439.05	39,302.89	40,000.00	55,000.00	SDC Wastewater Reimbursement	40,000.00	0.00	0.00
20,903.98	13,462.74	15,000.00	15,000.00	SDC Storm Drain Improvement	15,000.00	0.00	0.00
15,482.81	17,137.20	7,700.00	43,065.88	LID Assessments	7,700.00	0.00	0.00
0.00	0.00	0.00	0.00	LID Assessments-Interest	0.00	0.00	0.00
0.00	0.00	0.00	0.00	Transfers from Capital Reserve	0.00	0.00	0.00
604,486.99	628,135.10	688,075.00	740,400.98	TOTAL REVENUE	845,991.98	0.00	0.00
45,000.00	0.00	0.00	0.00	Transfer out Cap Res	50,000.00	0.00	0.00
40,000.00	40,000.00	0.00	0.00	Transfer to Debt Services	0.00	0.00	0.00
85,000.00	40,000.00	0.00	0.00	TOTAL TRANSFERS	50,000.00	0.00	0.00
85,000.00	40,000.00	0.00	0.00	TOTAL EXPENSES	50,000.00	0.00	0.00
519,486.99	588,135.10	688,075.00	740,400.98	SERVED FOR FUTURE YEARS	795,991.98	0.00	0.00
604,486.99	628,135.10	688,075.00	740,400.98	TOTAL REQUIREMENTS	845,991.98	0.00	0.00
				Projects Funded:			
170,000.00				Crestview Sewer Line (SDC)			
45,000.00				Backwash Recycle Line (SDC)			

Special Funds

Construction – South Tank Reservoir & Highway 101 Construction

In the financial system conversion, the South Tank and Highway 101 funds were merged into a general construction fund. The 2019-20 budget noted that these funds had balances in each of them. The Finance Committee researched the balances and transferred them appropriately. The document is presented for historical perspective only.

General Construction Costs

2018-2019 2nd Preceding Year	2019-2020 1st Preceding Year	2020-2021 Adopted Budget	2020-2021 Estimated Actual	Description	2021-2022 Proposed by Officer	2021-2022 Approved by Budget Cttee	2021-2022 Adopted by City Council
2,951.15	213,304.92	213,304.92	213,304.92	Beginning Fund Balance	0.00	0.00	0.00
2,951.15	213,304.92	213,304.92	213,304.92	TOTAL REVENUE	0.00	0.00	0.00
0.00	0.00	2,951.15	2,951.15	Capital Outlay-Streets/Sidewal	0.00	0.00	0.00
0.00	0.00	210,353.77	210,353.77	Capital Outlay-South Tank	0.00	0.00	0.00
0.00	0.00	213,304.92	213,304.92	TOTAL TRANSFERS	0.00	0.00	0.00
0.00	0.00	213,304.92	213,304.92	TOTAL EXPENSES	0.00	0.00	0.00
2,951.15	213,304.92	0.00	0.00	RESERVED FOR FUTURE YEARS	0.00	0.00	0.00
2,951.15	213,304.92	213,304.92	213,304.92	TOTAL REQUIREMENTS	0.00	0.00	0.00

Debt Service

The City currently has five (5) outstanding debts summarized as follows:

Outstanding Debt

	Original Amount	Outstanding June 30, 2022	Payments Due FY2022-2023
Water Revenue Bond (Interest 3.07%)	\$ 512,000.00	\$ 366,575.00	\$ 42,850.38
Water GO Bond (Interest 3.0%)	\$ 533,000.00	\$ 380,000.00	\$ 43,905.00
South Tank Business Oregon Loan (Interest 1.0%), net of Loan Forgiveness of approximately \$750,000	\$ 1,030,000.00	\$ 945,488.00	\$ 39,910.56
DEQ Wastewater Plant Loan (Interest 2.9%)	\$ 6,671,721.00	\$ 2,834,626.00	\$ 450,360.00
Wastewater Business Oregon Loan (Interest 5%)	\$ 529,343.00	\$ 211,278.00	\$ 36,912.50
Total Debt Activities		\$ 4,737,967.00	\$ 613,938.44

Water Revenue Bond

The Water Revenue Bond is a special obligation of the City authorized by the City's Resolution No. 2017-03-01 adopted March 8, 2017. This Bond is held at Washington Federal Bank. The Revenue Bond requires that the Net Water Revenues be 1.2 times of the total debt service and that a \$42,000 reserve be held in a Washington Federal Account. The interest rate on this debt is 3.07% with a payoff date of 3/17/2032.

Water Revenue Bond Budget

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
42,899.51	43,070.61	43,241.66	43,241.66	Beginning Balance	43,413.28		
21.48	21.43	22.00	22.00	Interest Earned	22.00		
43,000.00	43,000.00	43,000.00	43,000.00	Water System Transfer	43,000.00		
85,920.99	86,092.04	86,263.66	86,263.66	TOTAL REVENUE	86,435.28	0.00	0.00
14,013.74	12,893.49	11,966.76	11,966.76	Interest Expense - Water Bond	11,011.36		
28,836.64	29,956.89	30,883.62	30,883.62	Principal Payments-Water Bond	31,839.02		
42,850.38	42,850.38	42,850.38	42,850.38	TOTAL DEBT SERVICES	42,850.38	0.00	0.00
42,850.38	42,850.38	42,850.38	42,850.38	TOTAL EXPENSES	42,850.38	0.00	0.00
43,070.61	43,241.66	43,413.28	43,413.28	RESERVED FOR FUTURE YEARS	43,584.90	0.00	0.00
85,920.99	86,092.04	86,263.66	86,263.66	TOTAL REQUIREMENTS	86,435.28	0.00	0.00

Water General Obligation (GO) Bond

The Water General Obligation (GO) Bond is a general obligation of the City, and the full faith and credit of the City are pledged to repay this debt. The interest rate on this debt is 3.0% with a payoff date of 12/15/2031. This Bond is held at Washington Federal Bank.

Water General Obligation Bond Budget

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
40,000.00	39,843.32	46,636.12	46,636.12	Beginning Balance	46,756.12		
42,873.69	44,400.85	44,745.97	43,000.00	Tax - Property Current	44,745.97		
1,666.00	1,216.95	1,000.00	1,000.00	Tax - Property Past Due	1,000.00		
0.00	5,000.00	0.00	0.00	Water System Transfer	0.00		
84,539.69	90,461.12	92,382.09	90,636.12	TOTAL REVENUE	92,502.09	0.00	0.00
13,696.37	12,825.00	11,880.00	11,880.00	Interest Expense - GO Bond	10,905.00		
31,000.00	31,000.00	32,000.00	32,000.00	Principal Payments - GO Bond	33,000.00		
44,696.37	43,825.00	43,880.00	43,880.00	TOTAL DEBT SERVICES	43,905.00	0.00	0.00
44,696.37	43,825.00	43,880.00	43,880.00	TOTAL EXPENSES	43,905.00	0.00	0.00
39,843.32	46,636.12	48,502.09	46,756.12	RESERVED FOR FUTURE YEARS	48,597.09	0.00	0.00
84,539.69	90,461.12	92,382.09	90,636.12	TOTAL REQUIREMENTS	92,502.09	0.00	0.00

South Tank Reservoir Construction Loan

The South Tank Reservoir Construction Loan is a loan made by the State of Oregon, acting through the Oregon Infrastructure Authority. This loan was originally authorized in 2016; however, the first payment is due December 2019 following completion of the South Tank Reservoir. The interest rate on this debt is 1.0% with a payoff date of 12/1/2048.

The amortization of this loan provided annual payments of \$39,910.56. When the City increased the loan amount in 2018, the lending agency required that the City enter into an Intergovernmental agreement (IGA) with the City’s Urban Renewal Agency (URA) pledging a single annual \$100,000 payment from the URA to the City for 14 years. The IGA required that the first URA payment to the City occur in 2018-2019; however, the first payment was not due until the 2019-2020 fiscal year.

The same lending agency also holds the second smaller wastewater treatment plant loan. That loan has an interest rate of 5%. Last fall I explored the possibility of utilizing the \$60,000 difference between the Agency payment and the \$39,000 payment to the South Tank Loan to pay down the principal of this higher interest rate loan. I was told that if the City allowed the funds to be utilized that way, the proposed use would not conflict with the loan contract.

Having the opportunity to reduce debt on a higher interest loan during these uncertain times places the City in a stronger financial position. I am proposing utilizing the \$100,000 paid by the URA to the City in 2018-19 to begin to prepay the principal balance on the second Wastewater Treatment Plant loan. The details of that loan are noted in the next section.

South Tank Reservoir Construction Loan Budget

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
100,000.00	160,089.44	120,178.88	120,178.88	Beginning Balance	120,268.32		
100,000.00	100,000.00	100,000.00	100,000.00	Transfer from Urban Renewal	100,000.00		
200,000.00	260,089.44	220,178.88	220,178.88	TOTAL REVENUE	220,268.32	0.00	0.00
15,408.64	10,054.98	9,756.43	9,756.43	Interest Expense - South Tank	9,454.88		
24,501.92	29,855.58	30,154.13	30,154.13	Principal Payment - South Tank	30,455.68		
39,910.56	39,910.56	39,910.56	39,910.56	TOTAL DEBT SERVICES	39,910.56	0.00	0.00
0.00	100,000.00	60,000.00	60,000.00	Transfer to WW Plant Loan	60,000.00		
0.00	100,000.00	60,000.00	60,000.00	TOTAL TRANSFERS	60,000.00	0.00	0.00
39,910.56	139,910.56	99,910.56	99,910.56	TOTAL EXPENSES	99,910.56	0.00	0.00
160,089.44	120,178.88	120,268.32	120,268.32	RESERVED FOR FUTURE YEARS	120,357.76	0.00	0.00
200,000.00	260,089.44	220,178.88	220,178.88	TOTAL REQUIREMENTS	220,268.32	0.00	0.00

Wastewater Treatment Plant Loans

The Wastewater Plant Loan is a loan made by the State of Oregon, acting through the Department of Environmental Quality (DEQ). This loan was originally authorized in 2005; however, payments commenced in 2009 following completion of the Wastewater Plant. The interest rate on this debt is 2.9% with a payoff date of 4/1/2029. This loan requires a reserve requirement that equals 100% times one-half of the average annual debt service. As of 3/14/2019, that reserve requirement is \$225,687. This reserve is to be held in a segregated Loan Reserve Account that shall be held in trust for the benefit of DEQ.

Wastewater Treatment Plant Loan Budget

2019-2020 2nd Preceding Year	2020-2021 1st Preceding Year	2021-2022 Supplemental Budget	2021-2022 Estimated Actual	Description	2022-2023 Proposed Budget by Officer	2022-2023 Approved Budget by Budget Cttee	2022-2023 Adopted Budget by City Council
585,716.49	696,213.88	816,173.18	816,173.18	Beginning Balance	805,590.18		
8,069.77	4,370.46	4,500.00	2,300.00	Interest Earned	4,500.00		
412,463.60	423,225.52	350,000.00	336,245.00	Tax - Food & Beverage Tax	450,000.00		
0.00	100,000.00	60,000.00	60,000.00	Transfer In-South Tnk Debt Svc	60,000.00		
60,000.00	60,000.00	0.00	0.00	Transfer from Wastewater Oper	0.00		
40,000.00	40,000.00	0.00	0.00	Transfer from SDC	0.00		
95,000.00	95,000.00	95,000.00	95,000.00	Transfer from Urban Renewal	95,000.00		
1,201,249.86	1,418,809.86	1,325,673.18	1,309,718.18	TOTAL REVENUE	1,415,090.18	0.00	0.00
18,043.98	17,231.68	18,089.88	11,540.00	Interest Expense	10,579.00		
110,221.00	100,286.00	100,286.00	100,286.00	Interest Expense - DEQ	79,535.00		
18,581.00	16,856.00	16,856.00	16,856.00	Loan Fee - DEQ	13,253.00		
18,051.00	118,189.00	18,823.00	25,372.00	Principal Payments	26,333.00		
340,139.00	350,074.00	350,074.00	350,074.00	Principal Payments - DEQ	370,825.00		
505,035.98	602,636.68	504,128.88	504,128.00	TOTAL DEBT SERVICES	500,525.00	0.00	0.00
505,035.98	602,636.68	504,128.88	504,128.00	TOTAL EXPENSES	500,525.00	0.00	0.00
696,213.88	816,173.18	821,544.30	805,590.18	RESERVED FOR FUTURE YEARS	914,565.18	0.00	0.00
1,201,249.86	1,418,809.86	1,325,673.18	1,309,718.18	TOTAL REQUIREMENTS	1,415,090.18	0.00	0.00

Wastewater Dept Capital Improvement Projects for FY2022-2023

Submersible Pump Electric Plugs

\$45,000

This is the engineering phase of the project. The purpose of the Submersible Pump Electric Plugs or “quick connect” is to “quickly” exchange a failed pump with another pump and have it back online within 30-60 minutes. Currently, when a pump fails, staff will call an electrician and wait for them to arrive from Newport to unwire the pump. This can be a public risk on a holiday or during a storm event with high flows. This project is for five pump stations.

WW Tractor

\$60,000

A utility tractor is needed to replace the current tractor because it has severe corrosion and not safe to use. The goal for the replacement tractor is that it will be large enough to use for biosolids land application as well as side arm mowing along streets.

Public Works Slide Gate

\$30,000

An electric slide gate at Public Works is needed for security reasons. At times, individuals will walk in from the street and browse the yard and shop looking for staff or just “looking”.

The cost will be split 50/50 with the Water Department \$15,000 each.

E. 2nd Street Sewer Line Prospect to Loma

\$60,000

This sewer line has a large sag in a section of it as well as a large hole in the wall of the pipe. This section will be replaced and connecting laterals reinstated. The work is part of the E. 2nd Project.

Annual Inflow and Infiltration (I&I) Rehabilitation

\$40,000

Yachats experiences a large amount of groundwater coming into the sewer collection system every year during the rain season. This increases the amount of water treated at the wastewater treatment plant causing excessive wear and tear on equipment and higher energy costs.

The I&I Basin Rehab allows Staff to find where major leaks are and contract out work such as manhole lining, and pipe lining.

Platform Lift

\$50,000

A platform lift or bucket truck is needed for cleaning the exterior walls and gutters of city buildings, tree and limb trimming and flag and banner installation along Hwy 101. The current bucket truck is no longer in service and is being auctioned off.

Water Department Capital Improvement Projects for FY2022-2023

Source Water Protection -Implementation Plan **\$30,000**

Last year the city created a Source Water Protection Plan and this year the city will be implementing the plan with a \$30,000 grant.

Task 1: Education and Outreach

Task 2: Facilitate Development of Ordinances

Task 3: Develop Water Quality Monitoring Plan

South Reservoir Earthquake Valve **\$63,920**

When the water plant was constructed, it had a method of recycling the backwash water. A few years ago, OHA changed the rules about the point of delivery and the water plant no longer has the capacity to perform this task. This project is to correct the delivery method and once again have the ability to recycle water.

With the backwash recycle in place, the water plant would draw less water from Reedy Creek, which would increase the flow of water into the Yachats River. This can be done during extreme drought or on a regular basis to lessen the impacts of climate change on the Yachats River during the summer to help keep fresh water moving through the saltwater/freshwater mixing zone by adding up to 900,000 gallons a month that will pass through the mixing zone.

SCADA Upgrades **\$49,044**

This is a continuing project from last year. Supervisory control and data acquisition (SCADA) is a control system architecture comprising computers, networked data communications and graphical user interfaces for high-level supervision of water plant and distribution system.

Service Truck **\$50,000**

The current service truck is antiquated, and coastal weather has been very hard on it. It is time to replace this truck

Water Plant Upgrades -Annually **\$30,000**

This year the clarifier drive and flocculator drive will be replaced and up graded. This is original drives from 1991 - 20-year expectancy and we got 31+ years.

Hydrant Replacements **\$6,000**

The city has a goal to replace 2 or 3 hydrants per year concentrating most in oceanfront locations do to rust and corrosion.

Water Department CIP, Continued

Seismic study

\$60,000

Seismic engineering study on the 1-million-gallon reservoir and the 200,000- gallon reservoir on Radar Rd. This study will be used to apply for grant to retrofit or replace the reservoirs.

Upgrade E. 2nd St. Waterline

\$141,000

The waterline is an old leaky pipe made of asbestos-concrete and needs to be replaced. The replacement of this waterline is the nexus of the E.2nd St project

Street Department Capital Improvement Projects FY2022-2023

E. 2nd Street Project (*Prospect to Loma*)

Install 540ft New Waterline	\$141,000
Repair/Replace Portions of the Sewer Collection Line	\$60,000
Repair/Replace Portions Storm Drain System	\$40,000
Construct 540ft of New Pavement	\$152,000

The waterline is an old leaky pipe made of asbestos-concrete and needs to be replaced. When Public Works selects a street to be paved, we must consider the condition of our underground water, sewer, and storm drain utilities. If those utilities need upgrading, it will need to be done before the street gets paved. In this project, all our utilities need work.

E. 2nd St. (Loma to Yachats RR) **\$13,000**

Begin engineer for this phase of the project

Gimlet Gate **\$35,000**

This was in last year's budget but was pushed into this years budget due to covid and high prices.

The "locked" Gimlet Dr gates have raised the interests of homeowners that live in the Blackstone/Horizon Hill Rd neighborhood. What they are concerned about is if there was a wildfire or natural disaster that blocks Horizon Hill Rd to Spruce Street that there would be no way for them to exit the neighborhood if the Gimlet Dr. gates are locked, thus blocking an auxiliary exit.

As noted in previous Council reports, the section of Gimlet Dr between the gates is not recognized as a City right-of-way street. The steepness of this section of road ranges 22% to 26% grade and our City code says 20% grade is the maximum allowed. Even with the gates open, there are significant safety issues. Parts of the road receive little sun and become slippery with vegetation growing on the road, creating additional vehicle hazards and safety issues.

Storm Water Department Capital Improvement Projects FY2022-2023

Storm Water Master Plan

\$60,000

It is time to update the storm water master plan and this plan is needed to update the SDC plan. With increased land development and growing environmental concerns, stormwater management has evolved significantly over the last couple of decades.

E. 2nd Street

\$40,000

Improving the storm water system on this street is a vital part of the E. 2nd Street project. Storm water has been a big issue on this street for a long time. Water has been ponding on the street making it difficult to drive and walk through.

City Hall Capital Improvement Projects FY2022-2023

2x Emergency Preparedness Storage Conex's **\$20,000**

Yachats is subject to potential natural disasters such as: earthquakes and tsunamis. To prepare for a Cascadia Event, local governments are establishing caches of emergency basic survival supplies for the benefit of survivors to stabilize and supplement until outside agencies can bring supplies from unaffected areas

Gutters and Facia City Hall Building **\$20,000**

The City Hall building needs new facia and gutters -both are made out of sheet metal and are very rusty. This would complete all the exterior improvements.

Parks, Commons & Trails Capital Improvement Projects FY2022-2023

Boardwalk **\$110,000**

This is for engineering the design of the boardwalk in the budget year 22/23 and construction cost will be in the budget year 23/24

Boardwalk configuration approx. 350 ft. long along South edge of Ocean View Drive 8 ft. wide with a strategically placed triangular-shaped Overlook for a good view of the Estuary.

2 Pocket Parks -Oceanview Dr **\$19,000**

There are two sections in which the land between the trail and the bluff is somewhat wider:

1. Starting about halfway between 3rd and 4th Streets and stretching north to past 4th Street
2. Starting just a bit south of 6th Street and stretching north about 1/3 of the way to 7th Street

Greenspace **\$50,000**

The goal of this project is to turn the ballfield into a greenspace park. Design work will be in this budget year and construction next year.

CIP Master List Executive Summary

Funding Source		Fiscal 22-23	Fiscal 23-24	Fiscal 24-25	Fiscal 25-26	Fiscal 26-27	Later
Enterprise Fund Reserves	Water	820,972	242,000	36,000	36,000	36,000	0
	Wastewater	269,525	392,000	40,000	40,000	40,000	0
Total		<u>1,090,497</u>	<u>634,000</u>	<u>76,000</u>	<u>76,000</u>	<u>76,000</u>	<u>0</u>
Visitor Amenities	Parks & Trails	494,000	1,175,000	350,000	400,000	0	0
General Fund	Streets	200,000	222,000	0	0	0	0
	Storm Drains	90,000	100,000	0	0	0	0
	Commons	140,000	100,000	115,000	165,000	45,000	500,000
	Library	338,000	300,000	0	0	0	0
	City Hall	40,000	10,000	0	0	0	0
	LLCM	187,000	313,000	0	0	0	0
Total		<u>995,000</u>	<u>1,045,000</u>	<u>115,000</u>	<u>165,000</u>	<u>45,000</u>	<u>500,000</u>
Project/Financing Options							
Grants	Water Source #2	(30,000)					
	Earthquake Valve	(53,500)					
	E 2nd Prospect - Loma	(100,000)					
Project Timing							
Private Financing/Grants	Landmark property	(100,000)					
IFA/Other Loans							
URD Amendment							
Local Option Levy							
Reserves Utilized							
804 Trail Settlement							

CIP Master List Executive Summary, Cont'

Expected End of Year Reserve Balances (6/30/2022)
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Water	1,725,000
Wastewater	<u>869,000</u>
Total	<u>2,594,000</u>

VA	1,100,000
Parks & Trails	<u>300,000</u>
Total	<u>1,400,000</u>

Streets	92,000	\$200K plan has a \$100K Grant
Storm Drains	76,000	
Commons	95,000	\$140K plan requires a \$45K Grant
Library	275,000	\$338K plan covered by Reserves and Bequests
City Hall	44,000	
LLCM	187,000	Plan limited to Reserve balance for this year

Total	769,000	
Plus:	100,000	Street Grant
	45,000	New Commons Grant/Fundraiser
	63,000	Committed Bequest
Total	<u>977,000</u>	Limits General Fund transfer to \$18,000 for fiscal year 22-23

CIP Master List Cash Flow

Feb. 2022

Water

Codes	Projects	Original Estimated Cost	21/22 Budget	Updated for Supplemental Planning
WMSTRPL	Water Master Plan & WMCP	5,000	5,000	5,000
SOURCEWR	#1. Water Source Plan	0	0	0
	#2. Water Source Plan	30,000	0	30,000
	Radar Booster Station Electric	15,000	0	15,000
	Streaming Current Monitor	10,000	0	10,000
STSEISMC	South Tank Earthquake Valve	70,000	50,000	70,000
WTPBKWSH	Backwash Recycle System	142,000	142,000	142,000
WTPSCADA	SCADA Upgrade	60,000	30,000	60,000
WTPTRUCK	Service Truck	50,000	35,000	50,000
PWRLUPDR	Roll-up Doors for Shop Replacement	70,000	34,000	70,000
WTPUPGRD	WTP Upgrade CIP Annually	30,000	0	30,000
WELECGT	Public Works Slide Gate	15,000	7,500	15,000
	Annual Hydrant Replacements	6,000	0	6,000
	Seismic Retrofit Engineering	60,000	0	60,000
E2PHS2WL	E. 2nd St. Waterline- Prospect to Loma Engineering	14,000	14,000	14,000
E2PHS2WL	E. 2nd St. Waterline- Prospect to Loma Construction	141,000	0	141,000
	E 2nd Street Loma to Yachats River Rd Construction	136,000	0	136,000
	Property Acquisition, surveys, geotech	250,000	0	250,000
	Total	1,104,000	317,500	1,104,000
	Wastewater			
WWMP	Wastewater Master Plan	90,000	30,000	30,000
POLEBLDG	Solids Pole Building to Cover Truck	80,000	20,000	40,000
PUMPPLGS	Submersible Pump Electric Plugs	45,000	30,000	45,000
	Submersible Pump Installation	220,000	0	220,000
SEWERCAM	SEWER I&I Camera	95,000	95,000	95,000
WWPRTGEN	125kw Portable generator	45,000	45,000	45,000
WWTRACTR	WW Tractor	60,000	60,000	60,000
PWRLUPDR	Roll-up Doors for Shop Replacement	90,000	66,000	90,000
WWLECGT	Public Works Slide Gate	7,500	7,500	15,000
E2PHS2WW	E. 2nd Street Sewer Line Prospect to Loma Engineering	13,000	13,000	13,000
E2PHS2WW	E. 2nd Street Sewer Line Prospect to Loma Construction	60,000	0	60,000
	E 2nd Street Loma to River Rd Construction	43,000	0	43,000
SEWERPMP	Bypass Pump	8,600	0	8,600
	Multi-VFD Upgrades	47,000	0	47,000
	Annual I&I Basin Rehab	40,000	0	40,000
	Platform Lift	50,000	0	50,000
	Total before capitalized labor	994,100	366,500	901,600
	Streets			
GIMLETGT	Gimlet Gates	70,000	30,000	70,000
OCEANVIE	Oceanview Drive	50,000	50,000	50,000
E2PHS2ST	E 2nd Street (Prospect - Loma) - Eng	13,000	13,000	13,000
	Loma - River Rd Eng	13,000	0	13,000
	Loma - River Rd Construc	187,000	0	187,000
E2PHS2ST	E 2nd Street (Prospect - Loma) Constr	152,000	0	152,000
	Total before capitalized labor	485,000	93,000	485,000
	Storm Water			
E2PHS2DR	E 2nd Street (Prospect to Loma)	40,000	0	40,000
	Loma to River Rd	40,000	0	40,000
	Marine/101 Storm Drain	60,000	0	60,000
GENDRDRN	Storm Drain - Gender (Converted to Stormwater Study	60,000	35,000	60,000
	Total before capitalized labor	200,000	35,000	200,000

YTD Spend			Total	Fiscal	Fiscal	Fiscal	Fiscal	Fiscal
2/28/2022	Rest of Year	21-22	22-23	23-24	24-25	25-26	26-27	Later
5,488	0	5,488	0	0	0	0	0	0
0	0	0	0	0	0	0	0	0
2,731	10,000	12,731	17,269	0	0	0	0	0
0	15,000	15,000	0	0	0	0	0	0
0	10,000	10,000	0	0	0	0	0	0
1,080	5,000	6,080	63,920	0	0	0	0	0
261	3,000	3,261	138,739	0	0	0	0	0
956	10,000	10,956	49,044	0	0	0	0	0
0	0	0	50,000	0	0	0	0	0
0	0	0	0	70,000	0	0	0	0
131	7,500	7,631	30,000	30,000	30,000	30,000	30,000	30,000
0	0	0	15,000	0	0	0	0	0
0	6,000	6,000	6,000	6,000	6,000	6,000	6,000	6,000
0	0	0	60,000	0	0	0	0	0
0	14,000	14,000	0	0	0	0	0	0
0	0	0	141,000	0	0	0	0	0
0	0	0	0	136,000	0	0	0	0
0	0	0	250,000	0	0	0	0	0
0	0	0	0	0	0	0	0	0
10,647	80,500	91,147	820,972	242,000	36,000	36,000	36,000	0
26,877	6,000	32,877	0	0	0	0	0	0
37,307	2,693	40,000	0	0	0	0	0	0
475	0	475	44,525	0	0	0	0	0
0	0	0	0	220,000	0	0	0	0
92,214	2,786	95,000	0	0	0	0	0	0
55	44,945	45,000	0	0	0	0	0	0
0	0	0	60,000	0	0	0	0	0
323	677	1,000	0	89,000	0	0	0	0
0	0	0	15,000	0	0	0	0	0
0	13,000	13,000	0	0	0	0	0	0
0	0	0	60,000	0	0	0	0	0
0	0	0	0	43,000	0	0	0	0
0	6,000	6,000	0	0	0	0	0	0
0	47,000	47,000	0	0	0	0	0	0
0	0	0	40,000	40,000	40,000	40,000	40,000	40,000
0	0	0	50,000	0	0	0	0	0
157,251	123,101	280,352	269,525	392,000	40,000	40,000	40,000	0
0	0	0	35,000	35,000	0	0	0	0
9,500	0	9,500	0	0	0	0	0	0
0	13,000	13,000	0	0	0	0	0	0
0	0	0	13,000	0	0	0	0	0
0	0	0	0	187,000	0	0	0	0
0	0	0	152,000	0	0	0	0	0
9,500	13,000	22,500	200,000	222,000	0	0	0	0
0	0	0	40,000	0	0	0	0	0
0	0	0	0	40,000	0	0	0	0
0	0	0	0	60,000	0	0	0	0
0	10,000	10,000	50,000	0	0	0	0	0
0	10,000	10,000	90,000	100,000	0	0	0	0

CIP Master List Cash Flow, Cont'

City Hall				
EMRGMNGT	Conex installation	3,000	20,000	30,000
	501 Gutters and Facia	20,000	0	20,000
	Knowledge Worker Tools	0	0	0
	Total before capitalized labor	23,000	20,000	50,000
Parks & Trails				
BOARDWLK	Boardwalk Engineering	125,000	125,000	125,000
	Boardwalk Construction	875,000	0	875,000
	Underground Utilities	200,000		200,000
	Hwy 101 Curve Delineators			
	Skate Park Improvements	15,000	0	15,000
	Oceanview Dr Pocket Parks	29,000	0	29,000
	Gateway Overlook/Improvements	450,000	0	450,000
	Extend Walkway to State Park	750,000	0	750,000
	Total before capitalized labor	2,444,000	125,000	2,444,000
Commons				
	Gutters and Facia; Outside Paint after remodel	50,000	30,000	80,000
	Landscaping	20,000	20,000	20,000
	North Entrance	10,000	10,000	10,000
	Outside Painting	30,000	0	0
	Inside Painting	40,000	0	33,000
	Bike Racks	5,000	0	2,000
	Courts behind Commons	250,000	0	250,000
	Park Plan - Greenspace and Commons	60,000	0	65,000
	Greenspace Implementation	200,000	0	200,000
	North Entry Design	45,000	0	45,000
	North Entry Stairs	20,000	0	20,000
	North Entry Landscaping	15,000	0	15,000
	ADA Ramp, Doors & Stoop	50,000	0	50,000
	Portico and moving vent	100,000	0	100,000
	Public Restrooms	250,000	0	250,000
	Concrete Steps	20,000	0	20,000
	Total before capitalized labor	1,165,000	60,000	1,160,000
Library				
	Library Architectural	40,000	0	42,000
	Grant Writer	5,000	0	6,000
	Library Expansion (TBD)	600,000	0	600,000
	Book Return Steel Box	5,007	0	5,007
	Total before capitalized labor	50,007	0	653,007
LLCM				
	Local Engineering Study	9,000	0	9,000
	LLCM Hardening	12,000	0	12,000
	LLCM Structural Study	20,000	0	20,000
	LLCM Rehabilitation	500,000	0	500,000
	Total before capitalized labor	541,000	0	541,000

0	0	0	20,000	10,000	0	0	0	0
0	0	0	20,000	0	0	0	0	0
0	0	0	0	0	0	0	0	0
0	0	0	40,000	10,000	0	0	0	0

0	15,000	15,000	110,000	0	0	0	0	0
0	0	0	150,000	725,000	0	0	0	0
0	0	0	200,000	0	0	0	0	0
0	0	0	15,000	0	0	0	0	0
0	10,000	10,000	19,000	0	0	0	0	0
0	0	0	0	450,000	0	0	0	0
0	0	0	0	0	350,000	400,000	0	0
0	25,000	25,000	494,000	1,175,000	350,000	400,000	0	0

0	0	0	35,000	0	0	0	45,000	0
0	0	0	covered in items below					
0	0	0	covered in items below					
0	0	0	0	0	0	0	0	0
0	33,000	33,000	0	0	0	0	0	0
0	2,000	2,000	0	0	0	0	0	0
0	0	0	0	0	0	0	0	250,000
0	10,000	10,000	55,000	0	0	0	0	0
0	0	0	50,000	100,000	50,000	0	0	0
0	0	0	0	0	45,000	0	0	0
0	0	0	0	0	20,000	0	0	0
0	0	0	0	0	0	15,000	0	0
0	0	0	0	0	0	50,000	0	0
0	0	0	0	0	0	100,000	0	0
0	0	0	0	0	0	0	250,000	0
0	0	0	0	0	0	0	0	0
0	45,000	45,000	140,000	100,000	115,000	165,000	45,000	500,000

0	10,000	10,000	32,000	0	0	0	0	0
0	0	0	6,000	0	0	0	0	0
0	0	0	300,000	300,000	0	0	0	0
5,007	0	5,007	0	0	0	0	0	0
5,007	10,000	15,007	338,000	300,000	0	0	0	0

charged to Operations	0	0	0	0	0	0	0	0
charged to Operations	0	0	0	0	0	0	0	0
0	20,000	20,000	0	0	0	0	0	0
0	0	0	187,000	313,000	0	0	0	0
0	20,000	20,000	187,000	313,000	0	0	0	0

Grand Total 1,017,000

182,405	326,601	509,006	2,579,497	2,854,000	541,000	641,000	121,000	500,000
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Below Budget - no Supplemental needed

General Fund Component - offset by other General Fund Components

CIP Master Project List

Feb. 2022

City of Yachats Commissions CIP Master List

Water

Codes	Projects	Estimated Cost	21/22 Budget	Supplement	Grants	Current Month	Actual to Date	% of Budget	Plan	Exec	Close	Comments
WMSTRPL	Water Master Plan & WMCP	90,000	5,000	5,000	20,000	-	-	-	100%	100%	100%	Complete- OHA approved
SOURCEWR	#1. Water Source Plan	30,000	0	0	30,000	-	-	-	100%	100%	100%	Complete- DEQ approved
	#2. Water Source Plan	30,000	0	30,000	30,000	-	-	-	5%	0%	0%	GSI tasked to do study
	Radar Booster Station Electric	15,000	0	15,000	0	-	-	-	100%	5%	0%	PUD Mandate
	Streaming Current Monitor	10,000	0	10,000	0	-	-	-	50%	0%	0%	researching a new SCM
STSEISMC	South Tank Earthquake Valve	70,000	50,000	70,000	53,500 Grant?	-	-	-	100%	0%	0%	Submitted grant and its under review
WTPBKWSH	Backwash Recycle System	142,000	142,000	142,000	0	-	-	-	100%	0%	0%	Engineering Complete- waiting on EQ grant
WTPSCADA	SCADA Upgrade	60,000	30,000	60,000	0	-	-	-	50%	50%	50%	radio communication -received quote
WTPTRUCK	Service Truck	35,000	35,000	35,000	0	-	-	-	25%	0%	0%	searching for truck
PWRLUPDR	Roll-up Doors for Shop Replacement	60,000	34,000	60,000	0	-	-	-	50%	0%	0%	Doors have a 1 year back order
WELECGT	Public Works Slide Gate	7,500	7,500	7,500	0	-	-	-	0%	0%	0%	Put off until next year
E2PHS2WL	E. 2nd St. Waterline- Prospect to Loma	14,000	14,000	14,000	0	-	-	-	50%	0%	0%	Being engineered
E2PHS2WL	E. 2nd St. Waterline- Prospect to Loma	141,000	0	0								
	Total	704,500	317,500	448,500	80,000	-	-	-				
	Wastewater											
WWMP	Wastewater Master Plan	90,000	30,000	30,000	20,000	-	-	-	100%	100%	100%	Complete
POLEBLDG	Solids Pole Building to Cover Truck	80,000	20,000	40,000	0	-	-	-	100%	100%	100%	Complete
PUMPLGS	Submersible Pump Electric Plugs	30,000	30,000	30,000	0	-	-	-	5%	0%	0%	Moving to 2022-23 FY for Engineering.
SEWERCAM	SEWER I&I Camera	95,000	95,000	95,000	0	-	-	-	10%	100%	100%	Complete
WWPRTGEN	125kw Portable generator	45,000	45,000	45,000	0	-	-	-	10%	0%	0%	Researching
WWTRACTR	WW Tractor	60,000	60,000	0	0	-	-	-	0%	0%	0%	Researching
PWRLUPDR	Roll-up Doors for Shop Replacement	90,000	66,000	90,000	0	-	-	-	10%	0%	0%	Must send out for bid again.
WWELECGT	Public Works Slide Gate	7,500	7,500	7,500	0	-	-	-	0%	0%	0%	Put off until next year
E2PHS2WW	E. 2nd Street Sewer Line Prospect to Loma	13,000	13,000	50,000	0	-	-	-	10%	0%	0%	Being engineered
E2PHS2WW	E. 2nd Street Sewer Line Prospect to Loma	37,000	0	0								Construction
SEWERPMP	Bypass Pump	8,600	0	8,600	0	-	-	-	100%	100%	100%	Upgraded
	Multi-VFD Upgrades	55,600	0	55,600	0	-	-	-	100%	40%	0%	Multiple VFDs scheduled to be installed.
	Total before capitalized labor	611,700	366,500	451,700	20,000							
	Streets											
GIMLETGT	Gimlet Gates	70,000	30,000	30,000	0	-	-	-	25%	0%	0%	Put off until next year
OCEANVIE	Oceanview Drive	50,000	50,000	50,000	0	-	-	-	100%	50%	0%	Project completed - awaiting on County for adoption
E2PHS2ST	E 2nd Street (Prospect - Loma)	13,000	13,000	13,000	100,000	-	-	-	5%	0%	0%	Being engineered
E2PHS2ST	E 2nd Street (Prospect - Loma)	152,000	0	0								
	Total before capitalized labor	285,000	93,000	93,000	100,000	-	-	-				
	Storm Water											
E2PHS2DR	E 2nd Street (Prospect to Loma)	0	0	0	0	-	-	-	5%	0%	0%	Being engineered
GENDRDRN	Storm Drain - Gender (Converted to Stormwater Study)	35,000	35,000	35,000	0	-	-	-	5%	0%	0%	Being engineered
	Total before capitalized labor	35,000	35,000	35,000	0	-	-	-				
	City Hall											
EMRGMNGT	Conex installation	20,000	20,000	20,000	0	-	-	-	10%	0%	0%	Asked Emergency preparedness for help
	501 Gutters and Facia	15,000	0	15,000	0	-	-	-	0%	0%	0%	not started
	Total before capitalized labor	35,000	20,000	35,000	0							
	Parks & Trails											
BOARDWLK	Boardwalk Engineering	125,000	125,000	125,000	0	0	0	0	10%	0%	0%	Begin engineering.
	Boardwalk Construction	625,000	0	625,000								
	Skate Park Improvements	15,000	0	15,000								
	Oceanview Dr Pocket Parks	29,000	0	29,000	0				10%	0%	0%	Working on design
	Landmark Gateway Park	350,000	0	350,000								
	Extend Walkway to State Park	750,000	0	750,000								
	Total before capitalized labor	1,894,000	125,000	1,894,000	0							

CIP Master Project List, Cont'

Commons											
Outside paint, Gutters and Facia	50,000	50,000	80,000	0				75%	0%	0%	Receiving estimates
Landscaping	20,000	20,000	20,000	0				75%	50%	0%	Multiple plantings have begun
North Entrance	10,000	10,000	10,000	0				0%	0%	0%	Researching
Outside Painting	30,000	0	0	0				25%	0%	0%	Receiving estimates
Inside Painting	40,000	0	33,000	0				25%	0%	0%	Painting has begun
Bike Racks	5,000	0	2,000	0				25%	0%	0%	Approved -waiting on funding
Courts behind Commons	250,000	0	250,000								
Park Plan - Greenspace	60,000	0	65,000	0				25%	0%	0%	Writing a RFP
Greenspace Implementation	200,000	0	200,000								
North Entry Design	45,000	0	45,000								
North Entry Stairs	20,000	0	20,000								
North Entry Landscaping	15,000	0	15,000								
ADA Ramp, Doors & Stoop	50,000	0	500,000								
Portico and moving vent	100,000	0	100,000								
Public Restrooms	250,000	0	250,000								
Concrete Steps	20,000	0	20,000	0				5%	0%	0%	Concept drawing to commission
Total before capitalized labor	1,165,000	80,000	1,610,000	0							
Library											
Library Architectural	40,000	0	35,000	0				10%	0%	0%	Selected architect
Grant Writer	5,000	0	6,000	0				0%	0%	0%	Professional to write grants for library
Book Return Steel Box	5,007	0	5,007	0				100%	100%	100%	Complete
Total before capitalized labor	50,007	0	46,007	0							
LLCM											
Local Engineering Study	9,000	0	9,000	0				100%	100%	100%	Complete - Expensed as Operations
LLCM Hardening	12,000	0	12,000	0				100%	100%	100%	Complete - Expensed as Operations
LLCM Rehabilitation	500,000	0	500,000								
Total before capitalized labor	521,000	0	521,000	0							

CIP Master List Updated

Codes	Projects	Original Estimated Cost	21/22 Budget	Updated for Supplemental Planning	Grants	Current Month	Actual to Date	% of Budget	Plan	Exec	Close	Comments
WMSTRPL	Water Master Plan & WMCP	5,000	5,000	5,000	20,000	-	-	-	100%	100%	100%	Complete- OHA approved
SOURCEWR	#1 Water Source Plan	0	0	0	30,000	-	-	-	100%	100%	100%	Complete- DEQ approved
	#2 Water Source Plan	30,000	0	30,000	30,000	-	-	-	5%	0%	0%	GSI tasked to do study
	Radar Booster Station Electric	15,000	0	15,000	0	-	-	-	100%	5%	0%	PUD Mandate
	Streaming Current Monitor	10,000	0	10,000	0	-	-	-	50%	0%	0%	researching a new SCM
					53,500 Grant?							
STSEISMC	South Tank Earthquake Valve	70,000	50,000	70,000	0	-	-	-	100%	0%	0%	Submitted grant and its under review
WTPBKWSH	Backwash Recycle System	142,000	142,000	142,000	0	-	-	-	100%	0%	0%	Engineering Complete- waiting on EQ grant
WTPSCADA	SCADA Upgrade	60,000	30,000	60,000	0	-	-	-	50%	50%	50%	radio communication -received quote
WTPTRUCK	Service Truck	50,000	35,000	50,000	0	-	-	-	25%	0%	0%	searching for truck
PWRLUPDR	Roll-up Doors for Shop Replacement	70,000	34,000	70,000	0	-	-	-	50%	0%	0%	Doors have a 1 year back order
WTPUPGRD	WTP Upgrade CIP Annually	30,000	0	30,000								
WELECGT	Public Works Slide Gate	15,000	7,500	15,000	0	-	-	-	0%	0%	0%	Put off until next year
	Annual Hydrant Replacements	6,000	0	6,000								
	Seismic Retrofit Engineering	60,000	0	60,000								
E2PHS2WL	E. 2nd St. Waterline- Prospect to Loma Engineering	14,000	14,000	14,000	0	-	-	-	50%	0%	0%	Being engineered
E2PHS2WL	E. 2nd St. Waterline- Prospect to Loma Construction	141,000	0	141,000								
	E 2nd Street Loma to Yachats River Rd Construction	136,000	0	136,000								
	Property Acquisition, surveys, geotech	250,000	0	250,000								
	Total	1,104,000	317,500	1,104,000								
	Wastewater											
WWMP	Wastewater Master Plan	90,000	30,000	30,000	20,000	-	-	-	100%	100%	100%	Complete
POLEBLDG	Solids Pole Building to Cover Truck	80,000	20,000	40,000	0	-	-	-	100%	100%	100%	Complete
PUMPPLGS	Submersible Pump Electric Plugs	45,000	30,000	45,000	0	-	-	-	5%	0%	0%	Moving to 2022-23 FY for Engineering.
	Submersible Pump Installation	220,000	0	220,000								
SEWERCAM	SEWER I&I Camera	95,000	95,000	95,000	0	-	-	-	10%	100%	100%	Complete
WWPRTGEN	125kw Portable generator	45,000	45,000	45,000	0	-	-	-	10%	0%	0%	Researching
WWTRACTR	WW Tractor	60,000	60,000	60,000	0	-	-	-	0%	0%	0%	Researching
PWRLUPDR	Roll-up Doors for Shop Replacement	90,000	66,000	90,000	0	-	-	-	10%	0%	0%	Must send out for bid again.
WWLECGT	Public Works Slide Gate	7,500	7,500	15,000	0	-	-	-	0%	0%	0%	Put off until next year
E2PHS2WW	E. 2nd Street Sewer Line Prospect to Loma Engineering	13,000	13,000	13,000	0	-	-	-	10%	0%	0%	Being engineered
E2PHS2WW	E. 2nd Street Sewer Line Prospect to Loma Construction	60,000	0	60,000								
	E 2nd Street Loma to River Rd Construction	43,000	0	43,000								
SEWERPMP	Bypass Pump	8,600	0	8,600	0	-	-	-	100%	100%	100%	Upgraded
	Multi-VFD Upgrades	47,000	0	47,000	0	-	-	-	100%	40%	0%	Multiple VFDs scheduled to be installed.
	Annual I&I Basin Rehab	40,000	0	40,000								
	Platform Lift	50,000	0	50,000								
	Total before capitalized labor	994,100	366,500	901,600								
	Streets											
GIMLETGT	Gimlet Gates	70,000	30,000	70,000	0	-	-	-	25%	0%	0%	Put off until next year
OCEANVIE	Oceanview Drive	50,000	50,000	50,000	0	-	-	-	100%	50%	0%	Project completed - awaiting on County for adoption
E2PHS2ST	E 2nd Street (Prospect - Loma) - Eng	13,000	13,000	13,000	100,000	-	-	-	5%	0%	0%	Being engineered
	Loma - River Rd Eng	13,000	0	13,000								
	Loma - River Rd Construc	187,000	0	187,000								
E2PHS2ST	E 2nd Street (Prospect - Loma) Constr	152,000	0	152,000								\$100,000 Grant already approved
	Total before capitalized labor	485,000	93,000	485,000								
	Storm Water											
E2PHS2DR	E 2nd Street (Prospect to Loma)	40,000	0	40,000	0	-	-	-	5%	0%	0%	Being engineered
	Loma to River Rd	40,000	0	40,000								
	Marine/101 Storm Drain	60,000	0	60,000								
GENDRDRN	Storm Drain - Gender (Converted to Stormwater Study)	60,000	35,000	60,000	0	-	-	-	5%	0%	0%	Being engineered
	Total before capitalized labor	200,000	35,000	200,000								
	City Hall											
EMRGMNGT	Conex installation	3,000	20,000	30,000	0	-	-	-	10%	0%	0%	Asked Emergency preparedness for help
	501 Gutters and Facia	20,000	0	20,000	0	-	-	-	0%	0%	0%	not started
	Knowledge Worker Tools	100,000	0	100,000								
	Total before capitalized labor	123,000	20,000	150,000								

CIP Master List Updated, Cont'

Parks & Trails												
BOARDWLK	Boardwalk Engineering	125,000	125,000	125,000	0	0	0	0	10%	0%	0%	Begin engineering
	Boardwalk Construction	625,000	0	625,000								
	Hwy 101 Curve Delineators											
	Skate Park Improvements	15,000	0	15,000								
	Oceanview Dr Pocket Parks	29,000	0	29,000	0				10%	0%	0%	Working on design
	Landmark Gateway Park (Net)	350,000	0	350,000								
	Extend Walkway to Slate Park	750,000	0	750,000								
	Total before capitalized labor	1,894,000	125,000	1,894,000								
Commons												
	Outside paint, Gutters and Facia	50,000	30,000	80,000	0				75%	0%	0%	Receiving estimates
	Landscaping	20,000	20,000	20,000	0				75%	50%	0%	Multiple plantings have begun
	North Entrance	10,000	10,000	10,000	0				0%	0%	0%	Researching
	Outside Painting	30,000	0	0	0				25%	0%	0%	Receiving estimates
	Inside Painting	40,000	0	33,000	0				25%	0%	0%	Painting has begun
	Bike Racks	5,000	0	2,000	0				25%	0%	0%	Approved -waiting on funding
	Courts behind Commons	250,000	0	250,000								
	Park Plan - Greenspace	60,000	0	65,000	0				25%	0%	0%	Writing a RFP
	Greenspace Implementation	200,000	0	200,000								
	North Entry Design	45,000	0	45,000								
	North Entry Stairs	20,000	0	20,000								
	North Entry Landscaping	15,000	0	15,000								
	ADA Ramp, Doors & Stoop	50,000	0	50,000								
	Portico and moving vent	100,000	0	100,000								
	Public Restrooms	250,000	0	250,000								
	Concrete Steps	20,000	0	20,000	0				5%	0%	0%	Concept drawing to commission
	Total before capitalized labor	1,165,000	60,000	1,160,000								
Library												
	Library Architectural	40,000	0	35,000	0				10%	0%	0%	Selected architect
	Grant Writer	5,000	0	6,000	0				0%	0%	0%	Professional to write grants for library
	Book Return Steel Box	5,007	0	5,007	0				100%	100%	100%	Complete
	Library Expansion (TBD)	600,000	0	600,000								
	Total before capitalized labor	50,007	0	646,007								
LLCM												
	Local Engineering Study	9,000	0	9,000	0				100%	100%	100%	Complete - Expensed as Operations
	LLCM Hardening	12,000	0	12,000	0				100%	100%	100%	Complete - Expensed as Operations
	LLCM Structural Study	20,000	0	20,000								
	LLCM Rehabilitation	500,000	0	500,000								
	Total before capitalized labor	541,000	0	541,000								

Grand Total **1,017,000**

CIP Master List P&C Berdie

Project	CC Approved	CC Date	21/22 Budget	Required	Complete	Charge Letter	Comments
Delineators	Yes			\$ -	2022	No	Needs IGA, Costs to be reimbursed by ODOT
Commons Green Space Design	In Concept		\$ -	\$ 65,000.00	2022	Draft	RFQ done, RFP in process, 60% Probability complete in 2022
Bike Racks	Yes		\$ 2,000.00	\$ -	2022	No	Recommended Order provided, needs city crew to install
Inside Paint	Yes		\$ 33,000.00		2022	No	In Process
Outside Paint/Fascia and Gutters	No		\$ -	\$ 80,000.00	2023	No	Bids Received, Cost depends on amount of fascia/gutter work
Walkway	Yes		\$125,000.00	\$ 750,000.00	2023	No	Design Specs in process
Pocket Parks	Yes		\$ 29,000.00	\$ -	2023	No	Waiting for Archeologic approval , Plants ordered, Trail cut
Commons Green Space Implementation	No			\$ 200,000.00	2023	No	First of three phases, subsequent years less
LLCM Rehabilitation	No		\$200,000.00	\$ 500,000.00	2023/24	No	Needs Fixed bids
Skate Park Improvements	No		\$ -	\$ 15,000.00	2023/24	No	CC has expressed interest, Could be done in 22
North Entry (Sum of Below)				\$ 230,000.00			Concept presented to CC
Design and Engineering	No		\$ -	\$ 45,000.00	2023		
Stairs	No		\$ -	\$ 20,000.00	2023		
Landscaping	No		\$ -	\$ 15,000.00	2023/24		
ADA Ramp, Doors and Stoop	No		\$ -	\$ 50,000.00	2024		ADA requires room for door swing, less grade, rails, auto door
Portico including moving Vent	No		\$ -	\$ 100,000.00	2024		
Total			\$389,000.00	\$1,840,000.00			
Future Projects (Discussed)							
Public Restrooms				\$ 250,000.00			Strongly supported by PCC, Preconfigured options
Landmark Gateway Park				\$ 350,000.00			Assumes city purchases
Courts behind Commons				\$ 250,000.00			Flaten play area and mark. Integrate with restrooms?
Extend Walkway to State Park				\$ 750,000.00			Assumes less engineering than first portion
Not Capital but required to protect investments							
Coordinator (better name?)	No		60K				City Manager discretion
Facilities Manager	No		75K				City Manager discretion

Required Estimates are best guesses

Estimate